Dear Human Resource Manager:

 Enclosed is my resume outlining more than 24 years extensive experience in Information Technology . Worked University of Bahrain 20 years. I am organized and detail-oriented, work well under pressure and deadlines, enjoy working with a variety of people, and have a great attitude. I am looking for a creative, challenging, growth-oriented position and would like the opportunity to learn more about your corporation. What you need and what I can do sounds like a match!

 I am interested in interviewing with you or one of your associates.  I can be reached at my phone number,+973-39851425 to arrange for an interview at a mutually convenient time.

Sincerely,

 Mohammed Nasir Awan

**References**

**Dr. Hatim Masri**

**Dean College of Business & Administration**

**University Of Bahrain**

**Prof. Minwir Al-Shammari**

**Former Dean of College of Business & Administration.**

**Dr. Ali Al-Khalifa**

**College of Business Administration**

**University Of Bahrain.**

**Prof. Adel Ismail Al-Alawi**

**College of Business Administration**

**University Of Bahrain.**

**Dr. Mahmood Asad**

**College of Business Administration**