



YASER AMMAR AL NASHABA

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Finance Manager & Customer Relation with around 9 years and 6 months of experience in Accountancy.

Credit Control, Cash Management, People Management, and Customer Management

- Presently, I am associating with Serba Dinamik International Petroleum Services. As **Finance Manager**. Managing Middle East Divisions from Bahrain.
- Prepare all Reports: Profit & Loss, Balance Sheet, Trail Balance, and Cash Flow... Etc.
- Manage Accounts Receivable, Account Payable and Payroll.

Experience	*Finance Manager*
	<ul style="list-style-type: none">• # Company Name: Serba Dinamik International Petroleum Services.# Period: 1st January 2015 to (Still Working).# Job description:<ul style="list-style-type: none">• Create Accounting System from scratch.• Prepare All Kind Of report Related to Accounts Job• Monitoring PPE List and Depreciations.• Managing Account Payable & Receivable duties & Responsibilities.• Managing Payroll / Employee Benefits.• Project Forecasting• Cash-flow management and modeling.• Project Budgeting.• Monthly bank Reconciliation• Maintain bank Accounts.(local & Foreign Currency)• ISO 9001:2015 Team.• Following IFRS Standards.

Accountant

2- # Company Name: Bahrain Asphalt Est. (Division of Haji Hassan Group)

Period: 1st September 2013 to 2014.

Job description:

- Managing Account Receivable duties & Responsibilities.
- Managing Account Payable duties & Responsibilities.
- Managing Payroll Jobs.
- Satisfy customer by solving their problems.
- Manage customer contacts, and advise them.

3- # Company Name: Golden Neon Sign Advertising W.L.L

Period: 20th Nov 2010 to August 2013.

Job description:

- Review the company credit control procedure and develop implement enhancement where required.
- Manage the outstanding sales balances falling due and contact clients before the balances become overdue to confirm payment.
- Contact with Customers and solve jobs problem.
- Dealing with Ministries regarding any financial matters.
- Give technic advices to customer, and help them to take decision.

4- # Company Name: Al-Khalil construction.

Period: 1st March to 30th Aug 2008.

Job description:

- Prepare Profit and loss statement and monthly closing.
- Analyze and review budget revenue, expenses, payroll entries, invoices, and other accounting document.
- Explain billing invoices and accounting policies to clients.
- Explain how the job and on and services provided.

<p>Personal Information</p> <p>Objective</p>	<ul style="list-style-type: none"> • Date of Birth: 08/09/1989 • Nationality: Bahraini • CPR: 890905673 <p>Seeking a challenging career in a well-developed organization where career growth and development is optimum.</p>
<p>Professional Skills</p>	<ul style="list-style-type: none"> • Ability to coordinate multiple tasks while adhering to deadlines. • Cooperative attitude • Strong communication and team working skills
<p>Skills</p>	<p>Computer Skills</p> <ul style="list-style-type: none"> • Windows XP, Vista , Windows 7 , Mac os • Microsoft Office • Excellent Typing Skills (English, Arabic). • Accounting programs (Tally 9.0, ERP Piple, and Oracle). • ISO 9001:2015.
<p>Languages</p>	<ol style="list-style-type: none"> 1- English (Fluent Speaking and Writing) 2- Arabic (Fluent Speaking and Writing) 3- Hindi (Speaking)
<p>Hobbies</p>	<p>Reading, traveling and writing.</p>