



YASER AMMAR AL NASHABA

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Finance Manager & Customer Relation with around 9 years and 6 months of experience in Accountancy.

Credit Control, Cash Management, People Management, and Customer Management

- ☐ Presently, I am associating with Serba Dinamik International Petroleum Services. As **Finance Manager**. Managing Middle East Divisions from Bahrain.
- ☐ Prepare all Reports: Profit & Loss, Balance Sheet, Trail Balance, and Cash Flow... Etc.
- ☐ Manage Accounts Receivable, Account Payable and Payroll.

Experience	*Finance Manager*
	<ul style="list-style-type: none">• # Company Name: Serba Dinamik International Petroleum Services. <p># Period: 1st January 2015 to (Still Working).</p> <p># Job description:</p> <ul style="list-style-type: none">• Create Accounting System from scratch.• Prepare All Kind Of report Related to Accounts Job• Monitoring PPE List and Depreciations.• Managing Account Payable & Receivable duties & Responsibilities.• Managing Payroll / Employee Benefits.• Project Forecasting• Cash-flow management and modeling.• Project Budgeting.• Monthly bank Reconciliation• Maintain bank Accounts.(local & Foreign Currency)• ISO 9001:2015 Team.• Following IFRS Standards.

Accountant

2- # Company Name: Bahrain Asphalt Est. (Division of Haji Hassan Group)

Period: 1st September 2013 to 2014.

Job description:

- Managing Account Receivable duties & Responsibilities.
- Managing Account Payable duties & Responsibilities.
- Managing Payroll Jobs.
- Satisfy customer by solving their problems.
- Manage customer contacts, and advise them.

3- # Company Name: Golden Neon Sign Advertising W.L.L

Period: 20th Nov 2010 to August 2013.

Job description:

- Review the company credit control procedure and develop implement enhancement where required.
- Manage the outstanding sales balances falling due and contact clients before the balances become overdue to confirm payment.
- Contact with Customers and solve jobs problem.
- Dealing with Ministries regarding any financial matters.
- Give technic advices to customer, and help them to take decision.

4- # Company Name: Al-Khalil construction.

Period: 1st March to 30th Aug 2008.

Job description:

- Prepare Profit and loss statement and monthly closing.
- Analyze and review budget revenue, expenses, payroll entries, invoices, and other accounting document.
- Explain billing invoices and accounting policies to clients.
- Explain how the job and on and services provided.

	<p>5- # Company Name: KJ Bahrain S.P.C</p> <p># Period: 1st March to 30th Aug 2009.</p> <p># Job description:</p> <ul style="list-style-type: none"> • Data entries into accounting system. • Issued payment voucher. • Create transaction in the electronic system to issued payment to suppliers. • Verify Accounts. • Do administrative work. • Attend Engineering meeting. <hr/> <p style="text-align: center;">Training Program</p> <p style="text-align: center;">*Auditor Assistant*</p> <p>1- # Company Name: KPMG FAKROO</p> <p># Period: 1ST Oct to 30th Dec 2009.</p> <p># Job description:</p> <ul style="list-style-type: none"> • Assist the auditor – controller in planning, organizing all details of departmental operation and personal. • Assist in the selection of professional and clerical employees. • Develop system and methods for completion and preparation of financial report and statically statement. 		
Education	2018	Institute of Management Accountant	USA
		Certified Management Accountant (Studying)	
	2017	Brothers Institute	BAHRAIN
		HABC Level 1 : International Award in Principles of Health Safety	
	2017	TUV NORD	BAHRAIN
		QMS ISO 9001:2015 Awareness / Transition	
	2011	BIBF	BAHRAIN
		Diploma in Islamic banking	
	2007-2010	UNIVERSITY OF PUNE	INDIA
		Bachelors of Commerce (Accounting and Finance)	
		▪ GPA: 3.4	
	1995-2007	SHK.ISA SECONDARY SCHOOL	BAHRAIN
		High School Diploma	
		▪ GPA: 3.72	

<p>Personal Information</p> <ul style="list-style-type: none"> • Date of Birth: 08/09/1989 • Nationality: Bahraini • CPR: 890905673 	
<p>Objective</p>	<p>Seeking a challenging career in a well-developed organization where career growth and development is optimum.</p>
<p>Professional Skills</p>	<ul style="list-style-type: none"> • Ability to coordinate multiple tasks while adhering to deadlines. • Cooperative attitude • Strong communication and team working skills
<p>Skills</p>	<p>Computer Skills</p> <ul style="list-style-type: none"> • Windows XP, Vista , Windows 7 , Mac ox • Microsoft Office • Excellent Typing Skills (English, Arabic). • Accounting programs (Tally 9.0, ERP Piple, and Oracle). • ISO 9001:2015.
<p>Languages</p>	<p>1- English (Fluent Speaking and Writing)</p> <p>2- Arabic (Fluent Speaking and Writing)</p> <p>3- Hindi (Speaking)</p>
<p>Hobbies</p>	<p>Reading, traveling and writing.</p>