

Mohamed Ali Isa



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PROFILE: CPR No: 921103492.
Date of Birth: 1st November 1992.
Marital status: Single.
Nationality: Bahraini.
Language: Arabic (Native).
English (Fluent).

EDUCATION: B.S.C in Accounting Major.
University: University of Bahrain.
Date: Started: 2010 - Finished: 2015.

Secondary School.
School: Al Naem Secondary School.
Date: Started: 2007 - - Finished: 2010.

Management Training Programs.
Functional, Team Building Activity and Crisis Management in Dubai (UAE).
Date: September 2014
Every Day Coaching and Customer Facing Training in Dubai, (UAE).
Date: March 2014

OBJECTIVE: To join an organization where I can get the opportunity to work in a team. I can prove my potentials as a worthy member of a professional team, whereby I can put my knowledge into practice and build up a professional carrier.

EXPERIENCE: 1- Nespresso (Nestle')
Job: Branch Manager.
Date: 1/10/2012 - Present.

- I am the Boutique Manager in the main branch in Bahrain and the Training Manager. I started as sales person then promoted to be a boutique and training manager. The work involves preparing daily sales report, monthly report includes (Inventory [FIFO method], Staff timing, stock ordering, performance analysis and general work wise), and ending year report, supervising the team members in the workplace and estimation includes (Customer demands and Boutique Performance).

Main responsibilities:

- *Achieve growth by developing the Boutique business through coffee, machine and accessory sales in combination with New Club Member registration.*
- *Develop People: build, motivate and manage the team*
- *Set the sales and qualitative objectives for the Boutique*
- *Inventory management*
- *Ensure a seamless and consistent customer experience*
- *Organize the planning of the team and the demo agents*
- *Respect budget amounts*
- *Communicate properly with all departments involved in the Boutique business (accountancy, IT, logistics, marketing etc.) and respect deadlines.*

2- Aluminum Bahrain B.S.C (ALBA).

Job: Purchase Officer Trainee.

Date: 1/3/2015 - 1/6/2015 (Three Months) .

Worked as a Purchasing Officer Trainee in ALBA, Finding suppliers and evaluating them locally and overseas, placing purchasing orders, creating strategies for reducing costs.

3- Bahrain Shamil Rehabilitation Centre

Job: Community Service Volunteer (Assistant).

Date: 1/7/2009 - 1/9/2009 (Two Months) & 1/9/2009 - 1/10/2010 (one Month).

Worked as a volunteer helping and encouraging the people with special needs in their reading, writing and showing them creative ways in improve their skills.

SKILLS:

1- Financial Accounting **2-** Extensive Computing Skills. **3-** Active listening and verbal communication. **4-** Demonstrating and coaching skills. **5-** Written communication. **6-** Planning and organisation. **7-** Team working and organisational skills. **8-** Taking initiatives: to organise social events for the team. **9-** Microsoft Office 2000-2010 [EXCEL , ACCESS , POWERPOINT , WORD] **10-** Time Management. **11-** Analytical skills. **12-** Presentation skills.

ABOUT MYSELF: I am a confidence, sociable person with experience of leading others. Young enthusiastic individual who is hard-working and dedicated to any project / works assigned on, able to work regardless of all circumstances with great ability in teamwork.

AWARDS &

HONORS: **Selected as the one of the 10th best Nespresso's branches in the world.**
Ranked by the Mystery Shopper that visited the branch in Bahrain to evaluate us as one of the best 10th branches in service wise.

REFERENCES: Available on request.