

**NADIR ABADUL LATIF BHATKAR**

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📍: Havelock AHI Co. LLC, Askar, Kingdom of Bahrain-5100



**A goal-oriented professional**, in quest of senior level assignments in **Drafting & Designing Operations** with a leading organization of high repute in **Electrical industry** preferably in **Bahrain**

### PROFILE SNAPSHOT

**A seasoned professional with nearly 14 years of experience in:**

**-Furniture Drafting & Designing**  
**-Training**

**-Project Execution**  
**-Team Management**

**-Interior Designing**  
**-Liaison & Coordination**

- Conversant with the procedures of **drafting construction / working drawings, shop drawing's cutting list ironmongery schedule**, service drawings, site execution and interaction skills
- **AutoCAD Diploma in Interior Designing & Decoration** from Guptay Academy Computer Institute, Dadar, Mumbai
- Experienced in handling the complete **project operations** entailing planning, resource utilization, procurement, etc.
- Skilled at handling multiple tasks and projects simultaneously in challenging environments with excellent relationship management skills and the ability to relate to people at any level of business and management
- Expertise in carrying out **detailed drafting work** including translating conceptual designs into detailed engineering drawings, flow diagrams & schematics to make field visits as requested to take measurements
- Possess strong communication, leadership, problem solving and relationship management skills

### EMPLOYMENT DETAILS

<b>Jul'12-May-020</b>	<b>Havelock AHI Co. LLC, Kingdom of Bahrain as Setter Out/Interior Joinery Draftsman</b>
<b>Aug'06-Jun'12</b>	<b>Shanfari Trading &amp; Furnishing Co. LLC, Oman, Muscat as Joinery Draftsman &amp; Site Coordi...</b>
<b>Aug'04-Oct'05</b>	<b>Bhansali &amp; Associates, Mumbai, India as Junior Interior Designer</b>
<b>Feb'02-Aug'04</b>	<b>Shah &amp; Doshi Architects &amp; Interior Designers, Mumbai, India as Senior Interior Designer &amp; Supervisor</b>

#### Key Result Areas:

- Responsible for functions like cutting list, ironmongery selection, etc.
- Attended work progress meeting with contract managers
- Looked after the operations related to:
  - Taking out material quantity of joinery works and adjustment of carving design in AutoCAD
  - Preparing interior design drawings, supervising site operations and coordinating with various contractors for the same
- Eliminated redundant / obsolete processes involved in the design & development processes and worked towards value-addition
- Developed master plans and considered design & facilities requirements, movement patterns & their segregation, rational space allocation, utilities planning, etc.
- Discussed design ideas & created designs for various projects in compliance with development regulations
- Interacted with clientele to ascertain needs & develop graphic directions, concepts and specifications
- Planned interior infrastructure like lighting, air-conditioning & communication cabling and prepared drawings, samples & decorating instructions
- Utilised both manual drawing skills as wells as computer-based application such as automated computer-assisted drafting and created both two-dimensional & three-dimensional renderings of the finished project
- Ensured that the shop drawings supplied to the client are not misleading & comply with the estimate
- Liaised with Design Department to obtain clear specifications and supported them with necessary drawings from concept to handover
- Created detailed CAD drawings for production and on site work
- Communicated with external manufactures to understand needs.
- Handled the preparation of documents content in annexure to materials quantity of joinery works programmer which involves in AutoCAD's carving design adjustment, creating & machining

**Significant Accomplishments:****At Shah & Doshi Architects & Interior Designers, Mumbai, India**

- Successfully handled the design, development & preparation of shop drawings for Palace Projects

**At Bhansali & Associates, Mumbai, India**

- Deftly handed the preparation of:
  - Shop drawing for Diwan's Projects
  - Drawing & MAS schedules and progress reports
- Effectively imparted training to the newly appointed staff in CAD Department and provided them knowledge of AutoCAD & joinery works and further checked their drawings.

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**ACADEMIC DETAILS**

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- AutoCAD Diploma in Interior Designing & Decoration from Guptay Academy Computer Institute, Dadar, Mumbai in 2004

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**CERTIFICATION**

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- Certificate Course in Architectural Draughtsman from Maharashtra State Board of Vocational Examination, Mumbai in 2002

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**IT SKILLS**

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- Well versed with AutoCAD R14 (Version 2000-2020 and Ver. 5.0.) and MS Office (Word & Excel)

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**PERSONAL DETAILS**

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Date of Birth: 7<sup>th</sup> August, 1984  
Permanent Address: At Post Nawanagar  
Languages Known: English, Hindi, Marathi, Urdu and Arabic

Please refer to Annexure for Major Project details

## ANNEXURE

### MAJOR PROJECTS

#### **With Havelock AHI Co. LLC, Kingdom of Bahrain. (Al Shaya group of company)**

- Handled the preparation shop drawing, cutting list ,loading lines, ironmongery selection, Site Survey
- Finish Projects So Far : Burj Al Shaya, Hilton Hotel Kuwait, Four Season Hotel Kuwait, All Shake Shack , The Cheese Cake Factory ,And currently was working on AL Sahel Resort-Bahrain

#### **Other Projects:**

- Shake Shack, Dubai Mall
- Shake Dalma Mall, UAE
- Shake Shack, Jabriya, Kuwait
- Shake Gate Mall, Kuwait
- Shake Shack, Metro Polis, Russia
- Shake Shack, YAS Mall, Abu Dhabi
- Shake Shack, Gulf Mall, Villagio Qatar
- Shake Shack, Beirut, Lebanon
- The Cheesecake Factory, Jabriya, Kuwait
- Kipco Chairman Club
- Ihope Jabriya
- Kuwait Ihope Jabriya
- Kipco
- Avenues Mall Bahrain (Vox Cinema)
- Burj Al Shaya Kuwait
- Al Sahel Resort Bahrain

#### **With Shanfari Trading & Furnishing Co. LLC, Oman, Muscat**

- Villa at Al-Khoud Joinery Work Involved Partially Carved Arched Openings, Vanity Units, Wardrobes, etc.
- HSN A' Shumookh Extension-PHASE II at BAIT-AL-Barakah, The Palace, Muscat (*Joinery work involved in production of more than 126 External Timber Doors, Using a variety of wood such as Hard Maple, Cherry & Teak Wood*)
- H.M.'s Palace Sharm-Al-Sheikh at Egypt (*Joinery work involved in various loose furniture for Royal Areas in Hard Maple & Cherry, Partially Carved & Gilded with Veneered & Marquetry Top*)
- IZZ-Fort Lifts (*Joinery work involved ArtCAM 3d Designing, Programming & Production in CNC Machine*)
- Bait-Al-Barakah Lifts

#### **With Shah & Doshi Architects & Interior Designers, Mumbai, India**

- Office of Mr. Rajan Jhaveri at A.C. Market, Tardeo, Mumbai
- Residence of Mr. Rajan Jhaveri at Jaywant Apartments, Tardeo, Mumbai
- Residence of Mr. Rajesh Nanavati at Juhu Tara Road, Mumbai
- Office of Mr. Rajesh Nanavati at Jasmine Enterprises, Fort, Mumbai
- Office of Bombay Stock Exchange's President Mr. Jaswantlal Chotalal at Jeejeebhoy Towers, Dalal Street, Fort, Mumbai
- Residence of Mr. Bhupendra Shah at Motimahal, Kings Circle, Mumbai
- Office of Kalabhai Karson at M/s. Kalabhai Karson Chemicals Pvt. Ltd. At Vikhroli, Mumbai
- Residence of Mr. Bharat Shah at Girgaum, Mumbai
- Residence of Mr. A.H. Tarter at Vile Parle, Mumbai
- Residence of Mrs. Sobti at Carter Road, Bandra, Mumbai
- Office of Mr. Bhagwanji Bhai Sanghvi at Ghanshyam Baug, Kings Circle, Mumbai