**CURRICULUM VITAE**



Mohammad Mizanur Rahman Hafeez

CPR:780123271

Plant Supervisor

Driving License:780123271

Mobile No:33924359

Email:mizanrahman671@gmail.com

**Career Objective:**

To work as a Plant Supervisor with “Osrex International Wll” and assist the Plant Supervisor in managing daily plant operations and supervising employees.

**Summary of Skills:**

♦Strong knowledge of Plant operations, Policies and Procedures

♦Ability to understand, interpret and implement effective policies and procedures

♦Skilled in hiring and training employees and enforcing safety rules in plants

♦Adept in establishing effective practices and utilizing available resources to the optimal

♦Superior communication, leadership and team-building skills

**Work Experience: I**

Production Supervisor

KIMIA Garment Textiles

Kingdom of Bahrain

From Aug 2000 to Aug 2006

**Rolls and Responsibility:**

♦Supervising daily operation of plant and ensuring safety of workers

♦Scheduling maintenance and assisting Plant Supervisor in laying out processes and policies

♦Ensuring abidance to safety policies and quality and quality checking process

♦Assisting in preparing and meeting plant operations budget

♦Initiating cost saving programs and saving wastage and optimizing production

♦Attending daily production meeting and debriefing workers on operations of the plant

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**Work Experience: II**

Plant Supervisor

Osrex International Wll and

BAPCO Contract working Supervisor (Batch No: C26680)

Kingdom of Bahrain

From Aug 2006 to Present

**Rolls and Responsibility in OSREX:**

♦Supervised hourly, daily, weekly and monthly production

♦Hired and trained production employees and performed evaluation

♦Scheduled production requirement and coordinated and with Maintenance manager for

Maintenance

♦Collected daily production schedules from Plant Manager and met target

♦Administers and enforced discipline, safety and fair working environment

♦Operated, Inspected and marked machine for overhauling and maintenance

♦Material Collect from BAPCO,TATWEER and U.S.NAVY Company

**Rolls and Responsibility in BAPCO TATWEER:**

♦Working handling and employee handling supervising

♦working Permit and safety permit handling

♦Waste Material collecting form the storage tank and PIT area

**Knowledge Known as:**

♦Waste Oil reprocessing and Bitumen Production (OSREX COMPANY)

**♦**Marketing sales Knowledge

♦Welding

♦Electrical work in house and Plant

♦Machine Operating

♦Fabrication for metal and steel

♦Vehicle Maintenance

**Document and Ministry works:**

♦Company’s all documents handling (CR ,Industrial License, Hazardous License and BCCI)

♦Ministry document works handling ( LMRA, Labor Ministry, BCCI, NOGA, Environment

Department)

♦Customs clearance works

♦Transport and Traffic issue handling

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**Education:**

♦Intermediate School at Aug 1999

**Computer Knowledge:**

♦Excel & MS Word

**Personal Details:**

Name: Mohammad Mizanur Rahman Hafees

CPR NO: 780123271

Driving License: 780123271(Kingdom of Bahrain) From 2009

Father’s name: Hafees Abdul Nayeem

Nationality: Bangaladesh

Qualification: Intermediate School

Marital Status: Married

Date of Birth: 13.07.1978

Passport No: BQ 0562547

**Declaration:**

I hereby declare that the information furnished above are true and correct to the best of my knowledge and belief.

Place: Maameer,Kingdom Of Bahrain

Date:04.11.2019

Signature

Your sincerely

Mohammed Mizanur Rahman Hafeez

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