

# Shafi.K.P

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Mob : 350151508



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## ➤ Professional profile :

Experienced, self motivated financial professional with strong business acumen. Over ten years of experience in the field of accounts and finance and highly proficient in handling accounts independently with highly developed research and analytical capabilities, exceptional work ethics, integrity and attention to details.

## ➤ Professional objective :

To seek a challenging position in the finance & accounting genre offering responsibility, challenge and rewarding experiences and at the same time maintaining a high standard of performance and business ethics

## ➤ Background :

More than ten years of extensive and progressive experience in the field of accounts and finance with reputed establishments in India and Bahrain

## ➤ Personal Attributes :

Highly organized, hardworking solution-focused, number cruncher, versatile team player who will strive to excel in any environment. Dedicated and committed. Willing to take on challenging roles, tough assignments and work to tight deadlines.

## ➤ Academic Credentials :

- ❖ Bachelor of Commerce (B.Com) from Calicut University on 2008.
- ❖ Higher Secondary Certificate (Plus-Two) from Dept. Of General Education of Kerala on 2004.
- ❖ Secondary School Certificate (S.S.L.C) from Dept. of General Education of Kerala on 2002.

## ➤ Other Credentials:

- ❖ Tally Graduate – Computer accounting (Thorough knowledge in various versions of Tally & Peachtree software.)
- ❖ Good knowledge in MS office in MS Excel & MS Word.
- ❖ Good communication skill.

## ➤ Key Skills :

- Strong finance /accounting knowledge and background.
- Proven leadership and supervisory skills.
- Good communication, analytical and interpersonal skills.
- Able to work under pressure.

➤ **Career Progression :**

❖ **M/s Idea mart Group of company , Bahrain.**

Presently working as **branch in charge** from Aug 2019 till date

❖ **M/s. Fareed Al Khajah Group , Bahrain .**

Working as **financial accountant** for a period of six years .

❖ **M/s. Mashaal group of Communications ,Bahrain .**

Worked as **junior accountant** for a period of two years.

❖ **M/s. Happy land Department store , Manama Bahrain.**

Worked as **department store in charge** for a period of one and half year

❖ **M/s. Varghese & Company , Chartered Accountants , Calicut .**

Worked as **audit assistant** for a period of six months .

➤ **Personal Details :**

<b>Date of birth</b>	<b>:</b>	<b>02/05/1986</b>
<b>Sex</b>	<b>:</b>	<b>Male</b>
<b>Religion</b>	<b>:</b>	<b>Muslim</b>
<b>Nationality</b>	<b>:</b>	<b>Indian</b>
<b>Marital status</b>	<b>:</b>	<b>Married</b>
<b>Languages known</b>	<b>:</b>	<b>English, Hindi, Malayalam</b>
<b>Passport No</b>	<b>:</b>	<b>G6156707</b>
<b>License No</b>	<b>:</b>	<b>860535983</b>

**Declaration**

I hereby declare that the above mentioned information are true and correct to the best of my knowledge and belief.

Place: Manama-Bahrain

Date : 10-12-2019

**SHAFI.K.P**