** PERSONAL DETAILS**

**Muhanna Ghanem Muhanna Saleem**

**Mobile**  33015632

**Email**  muhannaghanim@gmail.com

**Nationality**  Bahraini

**OBJECTIVE**

Holding Bachelor’s Degree in International Logistics Management from Bahrain Polytechnic with cumulative GPA of 3.3 and having over nine years of work experience in different sectors. Seeking an opportunity to utilize my excellent theoretical and practical knowledge in logistics industry.

**EDUCATIONAL QUALIFICATIONS**

**2014 - 2019**  **Bachelors of International Logistic Management**, Bahrain Polytechnic

* Supply Chain Management (CILT approved)
* Inventory Management
* Management in Logistics and Transport (CILT approved)
* Research Methodology (CILT approved)

**2017** **Diploma and Certificate of Chartered Institute of Logistics and**

 **Transport (CILT)** - Bahrain Polytechnic

**2013** **Comptia (A+)- Networking Certificate -** Training Plus

**2011** **ICDL** (International Computer Driving License) - Training Plus

**2010** **All India Senior School Certificate Examination** - Indian School Bahrain

**WORK EXPERIENCE**

**2018 - 2019 Junior Consultant**  at Etijah Consulting Service (Intelaaq program), Bahrain

* Mentoring and leading student teams (50 plus students)
* Leading and assisting students from all different majors to enhance their reports and presentation that will be presented to the client
* Assisting Senior Consultant
* Promoting Intelaaq program by giving speeches at various Universities in Bahrain

**2015 - 2016 Customers Service Representative** at Indian Visa Service, Bahrain

* Leading a team of 5 members and reporting to the manager
* Handling reception and cash
* Assisting manager with back office work
1. **Sales Executive** - Jawad business group, food service division
* Meeting customers and developing business
* Collecting cash
* Generating sales

**SKILLS**

* **Communication Skills** – Excellent persuasion and Public speaking skill gained by

participation in toastmaster club (Bahrain Elite Speakers Toastmaster Club).

* **Team Work** – Outstanding teamwork - scored 97% in the final level 8 course group assignment (Transport and Energy) and Leading and guiding teams participating in Intelaaq program to successfully deliver client project.
* **Planning and Organizing** – Full time student since 2014 and continuously engaged in part time jobs and have achieved successful results at the work and university.
* **Multilingual** – Proficient in speaking English, Arabic, Hindi and Urdu, developed by living in a multicultural society.
* **Initiative** – Took initiative to learn Adobe InDesign to create International standard grant charts that are used in project management to design timelines.

**ACHIEVEMENTS**

**2019 Graduated from Bahrain Polytechnic and Full time employee at Intelaaq**

**2018 Student Consultancy program (Intelaaq – Tamkeen),** achieved 3rd

 position and excellence certificate.

**2018**  **Bahrain Polytechnic Negotiation competition 2018**, achieved 3rd

position in the competition.

**2016 Best Speaker Certificate -**  Bahrain Elite Speaker Toastmaster.

**2016**  **Masrahiya Drama Competition**, won 1st prize in the competition

at the Indian School Bahrain.

**VOLUNTARY WORK**

**2017- 2018 Student Representative** of BILM department at Bahrain Polytechnic.

**2015 Volunteer at BSPCA**, Animal Welfare Centre (AWC).

**ACTIVITIES AND INTEREST**

* **Public Speaking** – Participated in Toastmasters.
* **Self-Development** – Learning Quran and Reading books
* **Physical Fitness** – Natural body building - healthy diet
* **Teaching –** Math’s and Social science up to grade 8 students in locality

**ACADEMIC REFERENCE**

Mr. Graham Adams

Head of Logistics

School of Logistics and Maritime Studies

Bahrain Polytechnic

Email: **Graham.Adams@polytechnic.bh**

Mobile: +973 39734748

**PROFESSIONAL REFERENCE**

Mr. Jareer Oweimirin

Director at Intelaaq and Co-founder at Fluidmeet

Email: **Jareer@Hotmail.com**

Mobile: +971-506198945