

Fatema Mohamed Al-Omran



PROFILE

Date of Birth

03 August 1994

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LANGUAGES

- **Arabic** - Native Proficiency
- **English** - Full Proficiency

HOBBIES

- Reading
- Traveling

OBJECTIVE

Initiate my professional career and energetically serve an organization in a team environment and utilize my professional and interpersonal skills while accumulating experience in a variety of fields.

EDUCATIONAL QUALIFICATION

• B.Sc. In Banking & Finance / Accounts 2015 – 2019	University of Bahrain
• Diploma Degree in Commercial studies 2012 – 2015	University of Bahrain
• Secondary certificate 2010 - 2012	Saar Secondary school

ACHIVEMENTS & AWARDS

• Certificate course in Computerized accounting "Quickbooks Enterprise" 2019	ICS for IT and Business solutions.
• Certificate course in Internet and Computing Code "IC3" 2019	Alnada Training Centre
• Practical Certificate "Communication skills workshop" 2019	University of Bahrain
• Attendance certificate "Head Start Workshop" 2016	University of Bahrain
• Attendance certificate "Blow your Mind" 2015	University of Bahrain
• Attendance certificate "Personal Finance program" 2015	University of Bahrain
• Participation certificate "Activities Events" 2014	Jid'hafs Youth Center

WORKING EXPERIENCE

• Training – Internal Audit Department 2019	Invest Co.
• Training – Physical education Department 2015	University of Bahrain
• Social Services 2010	Northern Governate Kingdom of Bahrain

SKILLS

Personal skills

- Ability to learn and adapt to new systems quickly
- Team Working

Professional skills

- Knowledge in Microsoft Office Applications.

