

Cover Letter

From:

SHAHZAD ALI KHAN (Pakistan NIC No# 11101-0719160-9)

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Dear Sir.

with due respect. I want to joined this Please Cheak my Criteria
Sir I am currently liver in Bahrain

Overview

Energetic Professional with more than 4 years of experience, excellent and comprehensive skills

In Accounts (payable & receivable) with highly developed creative and capabilities,

Exceptional interpersonal capabilities and time/task management skills.

I have worked in different disciplines (Sale and Office Administration). I have excellent Communication skills in English Hindi Arabic (normal)).

○ **MBA (Finance)**○ A reliable, hardworking personality who can manage to accomplish to achieve Targets.

○ Meet deadlines and manages tasks professionally.

○ Ability to work under pressure and stretchable conditions and work accomplishment and always a top priority.

Work Experience In Bahrain

Company: Smart Sky Line Contracting WLL

Position: Accountant

Company: Khan Trading Pakistan

Position: Assistant Accountant

Project: Distribution of Nestle Company, Bannu (KPK) Pakistan

Academic Credentials:

MASTER

2011 Master of Business Administration (MBA Finance)

University of Science & Technology, Bannu (KPK), Pakistan.

GRADUATION

2008 Bachelor in Commerce (B.Com Accounting)

University of Science & Technology, Bannu (KPK) – Pakistan.

INTERMEDIATE

2006 Intermediate of Commerce (D.Com Accounting)

Technical Board of Secondary Education Khyber Pakhtun Khwa – Pakistan.

METRIC

2004 Secondary School Certificate (Science)

Govt. High School, No: 2, Bannu, (KPK) – Pakistan.

Shahzad Ali Khan

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