



Gopika Murali S

PROFESSIONAL SUMMARY

Entry-level financial analyst with experience in accounting and social audit roles. Skilled in financial modeling, data interpretation, document verification, conducting community meetings (Gramasabha), and report representation. Seeking to contribute to a reputable firm by utilizing strong analytical and communication skills. Junior Accountant with experience in processing financial transactions, reconciling accounts, and preparing journal entries to ensure accurate and compliant financial records. Proficient in attention to detail, data analysis, and collaboration to enhance reporting accuracy and operational transparency. Dedicated to supporting financial integrity and driving organizational growth through meticulous accounting practices.

CONTACTS

Flat Number 12, Building Number 2682,
Road 368, Block 903, Al Hunaniniya
East Riffa, Bahrain

+973 34565280

gopikamuralis1996@gmail.com

SKILLS

- Problem analysis:
- Decision making:
- Attention to detail:
- Adaptability:
- Leadership:
- Data analysis:

COURSES

- **Tally**
Jul 2025 — Sep 2025,

EXPERIENCE

Hot Wheels Car & Bike Accessories Neyyatinkara, Trivandrum
Junior Accountant Oct 2025 - Dec 2025

- Processed daily financial transactions to ensure accurate and timely ledger updates, improving overall accounting data reliability.
- Reconciled bank statements with internal records to identify discrepancies, maintaining compliance with financial controls and audit requirements.
- Prepared journal entries to support month-end closing activities, enhancing the accuracy and completeness of financial statements.
- Collaborated with cross-functional teams to gather financial information, facilitating smooth reporting and operational transparency.
- Verified vendor invoices and expense reports to uphold payment accuracy, reducing errors and preventing unauthorized expenditures.

Social Audit Unit Nemom Block, Thiruvananthapuram
Village Resource Person Dec 2021 — Jan 2022

- Conducted community outreach and awareness initiatives to improve access to essential resources and enhance local engagement.
- Monitored and reported on resource distribution to maintain transparency and ensure equitable access for all village residents.
- Facilitated communication between local authorities and residents to address concerns promptly and improve service delivery.

Social Audit Unit Varkala Block, Thiruvananthapuram
Block Resource Person Dec 2020 — Jan 2021

- Coordinated resource allocation and task assignments to optimize workflow efficiency and ensure timely completion of block-level projects.
- Facilitated communication between field teams and management to enhance issue resolution speed and improve operational transparency.
- Developed training initiatives to elevate team skills, resulting in increased productivity and adherence to best practices.

Social Audit Unit Chirayinkeezhu Block, Thiruvananthapuram
Village Resource Person Oct 2019 — Dec 2020



EDUCATION

Jun 2017 - Mar 2019

Master of Commerce, Government College, Attingal | Attingal

Jun 2014 - Mar 2017

Bachelor of Commerce, TKM College of Arts and Science |

Kollam

May 2012 - Mar 2014

Plus Two, Govt Girls Higher Secondary School | Attingal

Jun 2011 - Mar 2012

SSLC, Kerala State Board of Public Examination | Kerala



LANGUAGES

English

Malayalam

I hereby declare that the above-mentioned information is true to the best of my knowledge, I request you to grant me a suitable job for my qualification and I assure you that I will do my duties sincerely.

Date: 10th Feb 2026

Place: Riffa, Bahrain

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