







# HUSSAIN NASEER

## Sales, Operations & Customer Support Professional

 hussainnaseer445@gmail.com

 050229001

 +973 3392 0551

 Manama, Bahrain

### PROFESSIONAL SUMMARY

Sales and operations professional with hands-on experience in real estate support, automotive retail, client management, retail sales, and call center environments. Strong background in customer handling, sales coordination, documentation, and showroom operations. Known for building client relationships, managing sales cycles, and supporting business operations in fast-paced, customer-focused environments.

### CORE COMPETENCIES

- Sales & Customer Support
- Property Sales & Rental Support
- Documentation & Record Keeping
- Team Coordination
- Automotive Retail & Showroom Operations
- Retail Sales Operations
- MS Word & MS Excel
- Client Relationship Management
- Call Center Sales
- Negotiation & Deal Closing

### PROFESSIONAL EXPERIENCE

#### Sales & Operations Support Specialist

*Real Estate / Property Sector*

04/2024 – 06/2025

##### Key Responsibilities:

- Supported daily sales and operational activities related to property sales and rentals.
- Handled client inquiries and follow-ups regarding available properties.
- Maintained accurate records for properties, clients, and rental agreements.
- Coordinated with internal teams to ensure smooth workflow.
- Provided customer support and resolved basic client concerns.

#### Retail Sales Associate

*Outfitter / Bacha Party Clothing Mall*

02/2022 – 12/2023

##### Key Responsibilities:

- Assisted customers with product selection and purchase decisions.
- Managed cash and card transactions accurately.
- Maintained product displays and showroom presentation.
- Ensured availability of fast-moving stock items.
- Supported daily sales targets and store operations.

#### Technical Sales Executive (Call Center)

*Telecommunications Sector*

03/2021 – 12/2021

##### Key Responsibilities:

- Handled inbound and outbound sales calls professionally.
- Explained telecom products and services clearly to customers.
- Achieved sales targets through effective communication.
- Updated customer records and sales data accurately.
- Maintained positive customer relationships and service quality.

#### Automotive Retail & Client Management Executive

*Automotive Showroom / Vehicle Trading*

01/2018 – 05/2020

##### Key Responsibilities:

- Managed showroom operations for new and used vehicle sales.
- Handled long-term leasing and rental contracts for individual and corporate clients.
- Conducted vehicle appraisals for purchase and resale opportunities.
- Negotiated pricing to ensure profitability on both sales and purchases.
- Maintained strong relationships with clients throughout the full vehicle lifecycle.

### EDUCATION

Higher Secondary School Certificate

## TOOLS & TECHNOLOGY

- Microsoft Word
- Microsoft Excel
- Microsoft Teams

## CERTIFICATIONS

- Advance IT Course (6 Months)

## PROFESSIONAL STRENGTHS

Strong client handling and negotiation skills | Organized and detail-oriented |  
Sales-focused with operational understanding | Adaptable to fast-paced environments |  
Professional and reliable work ethic

## LANGUAGES

- English
- Urdu
- Punjabi

## REFERENCES

References will be provided upon request.