



Personal Information

- Name: Husain A.Redha Ebrahim AlMudhaweb
- Email: Hussaintnt@hotmail.com
- Bahraini
- Address: Karbabad
- Mob: 39177783
- Customer Service

Summary:

a strong ability in dynamic environments. Experienced in customer service, sales, and team collaboration with excellent communication and problem-solving skills. seeking to contribute to organizational success and continuously develop both personally and professionally.

Key Skills:

Teamwork, Hardworking, sociable and a motivated person, cash handling, customer service & customer care skills, data entry, time management, decision maker, problem solving, coordinating, Excellent communication skills.

Experience:

Sales (Rotana Car Company) 2015-Current

- Creating Quotations for all customers
- Cash reconciliation on daily basis
- Attending walk in customer
- Customer complaint handling – problem solving for any issue occur in Sales Dept.
- Create and Maintain LTAs (Long term Agreements).

- Managing the Sales of Cars and services.
- Arranging meeting with customers for a new project.
- Handled incoming & outgoing calls, mails, and faxes
- Ensure to coordinate with the customer for incorrect or damage supply and arrange for replacement.
- Developing customer relationship.
- Issuing invoice for customers

Education:

- High Secondary Certificate
2005-2008
(Ahmed Al Omran Secondary School)
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Skills :

- Fluent in Arabic & English Language.
 - Proficient in using software programs such as Excel, words, Etc.
 - Fast typing in English and Arabic
 - Teamwork oriented and able to work individually and communicate with people easily.
 - Hardworking, sociable and motivated person.
 - Can work under pressure and maintain confidentiality of work and data handling & record maintenance.
 - Customer service & customer care skills, data entry, time management.
 - Decision maker.
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