

Moeen Mahfood Al Harthy

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PROFILE

Proactive business graduate with over 2.5 years of experience in procurement, skilled in translating market research and analysis into actionable insights. Experienced in stakeholder communication and delivering results. Eager to apply my analytical and problem-solving skills in business and strategic roles, contributing meaningfully to a company that values initiative and long-term growth.

WORK EXPERIENCE

AFKAR Enterprises & Investments L.L.C. – *Private Omani Firm engaged in investment management and global ventures.*

Sourcing Analyst

Dec. 2023 – Apr. 2025

- Negotiated and coordinated a \$157,000 client contract, sourcing and evaluating suppliers, managing agreement execution, and ensuring timely delivery.
- Achieved a 10% cost reduction for a client by analyzing multiple supplier options and providing data-driven recommendations to support strategic decision-making.
- Conducted international market and pricing analysis to inform purchasing strategies and identify value opportunities for clients.
- Prepared concise research reports summarizing key findings and trends to support client decision-making.
- Maintained supplier communication and resolved order or timeline discrepancies through structured follow-up.

Procurement Assistant

Oct. 2022 – Dec. 2023

- Assisted in data collection and comparison of supplier bids, specifications, and price breakdowns.
- Supported project coordination by tracking client requests and order progress to ensure accurate delivery.
- Organized procurement files, records, and communication logs to maintain operational clarity and compliance.

EDUCATION

Brunel University London

Sept. 2017 – Sept. 2021

(BSc) Business and Management – 2:1 (Honours)

London, England

SKILLS & CERTIFICATIONS

- **Certifications:** Google Project Management Certificate, PMI-CAPM® (In Progress)
- **Hard Skills:** Market Research & Reporting; Comparative Analysis (pricing, trends); Data Analysis Support; Decision Support; Contract Coordination; Microsoft Excel; Microsoft PowerPoint; Google Workspace
- **Soft Skills:** Analytical; Quick Learner; Communication & Presentation Skills; Initiative; Adaptable; Cross-Cultural Teamwork; Reliable

PROJECTS

Market Research & Analysis: Renewable Energy & Technology, GCC Region

Apr. 2025

- Conducted in-depth research across 5 energy and technology sectors and multiple project pipelines in Oman and the GCC region, synthesizing findings into a comprehensive report on national strategies, investment opportunities, and emerging technologies.
- Delivered actionable insights and recommendations to guide strategic decision-making for stakeholders.
- Analyzed policy frameworks, market drivers, and investment trends across the region to identify opportunities for international collaboration and market entry.
- Compiled quantitative and qualitative data using Excel and secondary research tools, creating a presentation to visualize key findings and support evidence-based conclusions.

ADDITIONAL INFORMATION

- **Languages:** English (Native); Arabic (A2)