

Tahir Imam

Ayaz Abad, Qasba Maral, Tehsil & District Multan, Pakistan

■ +92 307 0885519 | ✉ tahir.imam4140@gmail.com

Subject: Application for a Position in Banking Operations / Trade Finance

Dear Hiring Manager,

I am writing to express my interest in a suitable position within your esteemed organization. With over **7 years of professional experience** across **branch operations, trade finance, and customer service** in Pakistan, Sri Lanka, and Cambodia, I have developed a strong foundation in both **retail and international banking operations**.

My professional background includes serving as an **Operations Officer at United Bank Limited (UBL)** and **Branch Service Officer at Al Baraka Bank**, where I gained extensive experience in **cash operations, remittances, clearing, account services, and compliance with SBP regulations**. In addition, my roles with **Euro Exim Bank (Cambodia)** and **Port City BPO (Sri Lanka)** allowed me to strengthen my skills in **trade finance documentation, SWIFT operations, and AML/KYC controls** while collaborating with diverse global teams.

I take pride in maintaining operational accuracy, ensuring regulatory compliance, and delivering high-quality customer service. My ability to adapt to new systems, lead teams, and streamline processes has consistently contributed to achieving strong branch KPIs and client satisfaction.

I am eager to bring my expertise and commitment to excellence to your institution, contributing to efficient operations and long-term growth. I am open to opportunities both in **Pakistan and abroad**, and I am available for relocation and visa processing if required.

Thank you for considering my application. I would appreciate the opportunity to discuss how my experience aligns with your organization's goals.

Warm regards,

Tahir Imam

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