

ODONGO GUMO EDWARD

HOUSEKEEPING ATTENDANT



HIGHLY ORGANISED AND DETAIL-ORIENTED PROFESSIONAL WITH ENOUGH EXPERIENCE IN HOUSEKEEPING AND FOOD AND BEVERAGE PRODUCTION AND SALES SERVICES SEEKING OPPORTUNITY TO DEPLOY MY MIGHTY KNOWLEDGE AND SKILLS FOR BETTER RESULTS IN CUSTOMER SATISFACTION.

PROVEN TRACK RECORD OF MANAGING LARGE TEAMS, MAINTAINING HIGH STANDARDS OF CLEANLINESS ,AND IMPROVING OPERATIONAL EFFICIENCY.

LOOKING TO UTILIZE MY STRONG ABILITIES AND COMMITMENT TO EXCELLENCE AND ENSURE GUESTS SATISFACTION AND CONTRIBUTE POSITIVELY TO HOTEL'S REPUTATION .

Profile

✉ gumoedward49@gmail.com.

☎ +254718445873.

+97336194185.



🎂 1ST JUNE 1992.

🔗 WWW.INDEED.COM

♂ MALE.

Skills

SAFETY COMPLIANCE ● ● ● ● ●

PROBLEM SOLVING. ● ● ● ● ●

SANITIZATION PROTOCOLS ● ● ● ● ●

ORGANISATION SKILLS.

GOOD COMMUNICATION SKILLS.

DETAIL-ORIENTED.

Hobbies

COOKING

PHYSICAL TRAINING

EXPLORING DIFFERENT CULTURES.

NATURE CONSERVATION

TEACHING.

Awards

14TH SEPTEMBER 2013

ANNUAL BIOLOGY CONTEST CERTIFICATE OF PARTICIPATION.

Certifications

11TH MAY 2014

CERTIFICATE OF MERIT POSITION ONE IN ATHLETICS COUNTY CHAMPIONSHIP.

14TH & 16TH MARCH 2013.

CERTIFICATE OF PARTICIPATION 3RD PLACE COUNTY LEVEL RUGBY 15s.

21ST & 22ND FEBRUARY 2014.

CERTIFICATE OF PARTICIPATION POSITION ONE RUGBY 7s.

17TH AUGUST 2015.

CERTIFICATE OF COMPLETION COMPUTER APPLICATION PACKAGES.

2018 JANUARY.

CRAFT CERTIFICATE IN TECHNICAL, VOCATIONAL, ENTREPRENEURSHIP AND TRAINING (TVET).

2016 JULY 1802 MODULE 1

PASS.

2017 JULY 1802 MODULE 2

CREDIT.

Education

CERTIFICATE IN FOOD AND BEVERAGE PRODUCTION AND SALES SERVICES. :

ELDORET TECHNICAL TRAINING INSTITUTE OF SCIENCE AND TECHNOLOGY.

2015 - 2017

MODULE 1

INFORMATION COMMUNICATION TECHNOLOGY, MATHEMATICS AND ENTREPRENEURSHIP.
FOOD SCIENCE AND NUTRITION THEORY.
FOOD AND BEVERAGE PRODUCTION THEORY.
FOOD AND BEVERAGE PRODUCTION PRACTICAL.

MODULE 2

COMMUNICATION SKILLS.
FOOD AND BEVERAGE CONTROL, CATERING PREMISES AND EQUIPMENT THEORY .
FOOD AND BEVERAGE SERVICE AND SALES THEORY.
FOOD AND BEVERAGE SERVICE AND SALES PRACTICAL.
PROJECT.

ST BENEDICTS HIGH SCHOOL BUDALANGI.

2011 - 2014

KENYA CERTIFICATE OF SECONDARY EDUCATION.

EMALINDI PRIMARY SCHOOL.

2002 - 2009

KENYA CERTIFICATE OF PRIMARY EDUCATION.

Work experience

TRAINEE WINSTAR HOTEL

12TH AUGUST 2017 - 30TH NOVEMBER

FOOD AND BEVERAGE PRODUCTION.
STORE AND PROCUREMENT.
HOUSEKEEPING AND LAUNDRY.
FRONT OFFICE AND RESERVATIONS.
FOOD AND BEVERAGE SERVICE SALES.

GOLF HOTEL KAKAMEGA.

8TH AUGUST 2018 - 17TH OCTOBER 2019.

HOUSEKEEPING ATTENDANT .

*PERFORMED DAILY CLEANING TASK ACCORDING TO HOTEL PROCEDURES, RESULTING IN A CONSISTENTLY HIGH STANDARDS OF CLEANLINESS .

*PROVIDED EXCEPTIONAL GUESTS SERVICE BY MAINTAINING CLEAN AND ORGANISED GUEST ROOMS TO ENSURE A COMFORTABLE STAY.

EAGLE'S HAVEN HOTEL

2ND DECEMBER 2019 - 13TH JULY 2020.

WMAN AITER AND BAR.

WORKED DAY SHIFT IN THE RESTAURANT AS WAITER. TOOK ORDERS BOTH IN OUTSIDE THE RESTAURANT ROOMS SERVICE WHEN REACHED OUT AND NIGHT SHIFT SWITCHED TO THE BAR STATION.

WINSTAR HOTEL LTD.

2ND OCTOBER 2020 - 6TH SEPTEMBER 2021.

HOUSEKEEPING ATTENDANT (PUBLIC AREA)

*ENSURED PUBLIC AREAS WERE CLEANED ALL THE TIME AND MONITORED IN CASE OF SPILLS AND ACCIDENTAL BREAKAGES.

*COLLABORATED WITH THE MAINTENANCE TEAM TO CONDUCT DEEP CLEANING ACTIVITIES AND PREVENTATIVE MAINTENANCE TASK.

UPPER HILL HOTEL ELDORET.

6TH AUGUST 2023 - 19TH NOVEMBER 2024.

RECEPTIONIST.

*MADE RESERVATIONS FOR GUESTS AND RESPONDED TO INQUIRIES OF ALL THE DEPARTMENTS COMING IN AND COMMUNICATED BACK WITHIN SHORTEST TIME POSSIBLE.

*CO-ORDINATED WITH THE HOUSEKEEPER THROUGH THE ROOMS REPORTS KNOWING ALL THE CONDITIONS OF THE ROOMS BEFORE SELLING.

BAHRAIN GAURDING SOLUTIONS .

6TH DECEMBER 2024 - TO DATE.

SECURITY PERSONEL DEPLOYED AT MUHARRAQ SPECIAL HOSPITAL FOR LONG STAY.

References

Mjuru@golfhotelkakamega.com
HUMAN RESOURCE MANAGER.
GOLF HOTEL KAKAMEGA.