



# RAMIL ESPIRITU

Shop Manager

## CONTACT

PHONE NUMBER:  
+973 37771022

Address:  
Ventura Tower, Manama,  
Kingdom of Bahrain

EMAIL ADDRESS:  
[ramilespiritu@yahoo.com](mailto:ramilespiritu@yahoo.com)

## EDUCATION

Highest Educational Attainment:  
College (BS Nursing)  
4 years undergraduate

## PERSONAL DETAILS

Languages:  
Filipino (Native)  
Arabic (Limited working proficiency)

Civil Status: Married  
Nationality: Filipino

Hobbies and interests:  
Board Games (Chess, Scrabble)  
Reading (non-fiction, poetry, wisdom)  
Musical instruments (Guitar)

## CAREER OBJECTIVE

Seeking a challenging role where I can apply my skills, knowledge, and dedication to contribute to an organization's growth.

## WORK EXPERIENCE

**[Almoayed General] Bateel WLL – Retail Sales Shop Manager**  
2014-present  
Overseeing the entire shop floor to ensure smooth operations. Training staff and ensuring they perform their specified duties. Ensuring targets are reached.  
Analyzing sales data to identify sales strategies, forecast and inventory control.  
Monitoring inventory to ensure all items are readily available for customers.  
Ensuring safety protocols are in check.

**YK Almoayyed – Salesman / Merchandiser**  
2013-2014  
Arrangement of stocks and monitoring inventory  
Assist customers on products they require  
Responsible for delivery of customer purchases as required  
Detailed reporting from customer inquiry to after-sales

## SKILLS

- Attention to detail
- Computer skills (IT, networking, programming)
- Communication and interpersonal skills
- Customer service
- Documentation
- Microsoft office and programs
- Typing
- Organizational skills