

# NNEKA RACHAEL OKAFOR

Lagos, +234 | 07035444935

rachael.okafor1914@gmail.com

8 Edochie Street Denro, Ogun State. Nigeria.

LinkedIn Profile: Rachael Okafor

## **Professional Summary:**

I am an experienced and dedicated teacher with a passion for fostering a nurturing, supportive, and stimulating learning environment for children. My goal is to design and deliver lessons that ensure balanced success across all subjects, setting clear learning objectives with appropriate challenges and high expectations. I am committed to ongoing professional development and upholding the school's policies and procedures. Additionally, I focus on maintaining effective behaviour management strategies and safeguarding the health and safety of all students.

## **Skills:**

- Communication and Interpersonal
- Classroom Management
- Adaptive Teaching Strategies
- Organizational and Planning
- Professional Development
- Technological Proficiency

## **Professional Experience**

**Corona School Ikoyi, Lagos.**

***Class teacher Year 6 2021 - Present:***

- Crafted and delivered comprehensive lessons tailored to students.
- Developed, implemented, and structured engaging and interactive lesson plans, accommodating diverse learning styles, and ensuring inclusivity and accessibility.
- Employed formative and summative assessment techniques to monitor student progress, resulting in a 25% increase in academic performance and a 40% rise in parent satisfaction levels.
- Collaborated effectively with colleagues and school leadership to uphold high moral standards of teaching and learning, contributing to school-wide initiatives and improvement efforts.

- Cultivated a love of learning and children's intellectual curiosity by setting realistic but challenging targets in line with the school's policy.
- Fostered an engaging and inclusive classroom atmosphere, encouraging active student involvement, group collaboration, and a culture of respect; this approach resulted in a 40% increase in student participation and overall classroom productivity.
- Adapted and refined teaching methods to cater to the strengths and needs of all pupils.
- Proactively pursued professional development opportunities, including school training and meetings, to enhance teaching effectiveness.
- Mediated conflicts between pupils on various occasions and facilitated constructive dialogue.
- Coached pupils for various competitions internally and externally.
- Generated detailed assessments in line with the school's requirements for evaluating pupils' growth and development.
- Honed my skill in the use of IT, especially during the COVID-19 pandemic.
- Optimized classroom space by weekly reorganizing to ensure easy access to classroom supplies.
- Ensured the safety and well-being of the pupils entrusted to my care.

### ***Corona School Ikoyi.***

#### **Stream Lead Year 6 2021- present**

- Designed lesson plans and provided adequate learning resources for effective teaching.
- Planned and implemented curriculum of instruction.
- Planned and implemented the International Primary Curriculum (IPC). Treated children with unconditional positive regard and provided individualized care for needs.
- Carefully monitored the level of work by colleagues.
- Fostered conducive learning environment for pupils,
- Worked closely with the Deputy Head of School on all issues related to the year group which fostered better learning and increased academic performance.
- Ensured a satisfactory level of communication with all members of staff and pupils.
- Monitored that the learning environment is child-led and child-focused.
- Promoted the well-being of colleagues through early morning workout sessions.
- Planned the budget and implementation of the budget.

### **Corona School Ikoyi, Lagos.**

#### **Head of Social Studies Department**

**January 2019 - till date.**

- Reviewed approved curriculum for primary schools to align teaching and learning objectives.
  - Assessed appropriateness, relevance, and completeness of curriculum.
  - Developed annual subject teaching scheme and weekly teaching plans.
  - Set out the instructional methods, teaching aids, and resources for each class activity.
  - Requested and incorporated feedback from class teachers and other social studies teachers to improve the quality of teaching and learning.
  - Developed school-wide tests and examinations.
  - Planned and implemented the budget for the Social Studies Department.
- Developed marking and grading scheme for summative assessment

**Corona School Ikoyi**

**Class Teacher Year 4**

**September 2015 - July 2021**

- Maintained a good and conducive learning environment.
- Graded assessments.
- Ensured parents were updated on the child's progress.
- Reported class progress to the supervisor.
- Identified and worked on the learning difficulties of pupils.
- Supervised and coached pupils to improve academic performance.
- Ensured schedules are met on time.
- Resourced and used relevant materials to inform instruction.

**Corona School Ikoyi Lagos**

**Year 4 Stream Lead.**

**September 2015- July 2021**

- Designed lesson plans and provided adequate learning resources for effective teaching.
- Planned and implemented curriculum of instruction.
- Planned and implemented the International Primary Curriculum (IPC).
- Treat children with unconditional positive regard and provide individualized care for needs.
- Carefully monitored the level of work by colleagues.
- Ensured a conducive learning environment for pupils.
- Worked closely with the deputy head of school on all issues relating to the year group and opportunities to foster better learning.

- Ensured a satisfactory level of communication with all members of staff and pupils.
- Monitored to ensure teaching and learning environment is child-led and child-focused.
- Focused on the wellbeing of colleagues.
- Planned the budget and implementation of the budget for the year group.

## **Corona School Ikoyi**

### **Assistant Teacher**

#### **January 2009- July 2015**

- Demonstrated sensitivity to the need for building relationships with children.
- Communicated effectively with pupils to motivate them.
- Exhibited active listening skills to understand the children's needs.
- Demonstrated patience, empathy, and the ability to remain calm in stressful situations.
- Adapted flexibly to change while working on various activities.
- Enjoyed collaborating with others.
- Showed enthusiasm in teaching pupils new skills.
- Created conducive conditions for learning or teaching new concepts.
- Proficiently carried out basic tasks on a computer or hand-held device.

### **Education and Certification.**

- Postgraduate Diploma in Early Childhood Education: Corona College of Education. 2024  
PGDip in ECE - Pass
- Teachers Registration Council of Nigeria - 2018  
Certified Teacher
- Postgraduate Certificate in Education University of Nottingham - 2011,  
PGDip in Education- Merit
- Bachelor of Arts in English Language: University of Nigeria, Nsukka, Enugu State - 2005  
B, A (English language) Second Class (Honours) Lower Division

### **Continuous Professional Development:**

Future Learn

- Global Education for Teachers (Ongoing) 2024
- English in Early Childhood (Ongoing) 2021

#### Prospero Learning

- Introduction to Behaviour Management: 2024

#### Dyslexia Nigeria

- Understanding Dyslexia: A Guide for Teachers: 2024

#### Department of Education Quality Assurance

- Introduction to Child Safeguarding and Protection: 2023
- Introduction to Child Safeguarding and Protection 2022

#### British Council

- Teaching English: Classroom Management for Primary: 2023

#### Microsoft

- Certified Microsoft Innovative Educator 2019
- Microsoft Innovative Education Expert. 2019

#### Corona College of Education

- Nobelova Gradani Additional Needs Training on 'Detection and Identification of Additional Needs in Mainstream Classroom'
- Certificate of Participation on 'Becoming a Trainer and Active Learning Strategies'
- Certificate of Attendance on 'Providing Support for Slow Learners'
- Certificate of Attendance on 'Traits of Highly Effective Teachers'

## Honors & Awards

*Assistant Teacher of the Year: 2010*

## Volunteer Activities:

***Teacher trainer: August 2023 - August 2023 Summer***

Peace Hill School. Ojodu, Berger. Lagos state.

- Instructed teachers on 21st Century Skills and Creative Writing Skills.

***Catechism Teacher: May 2023 - December 2023***

Catholic Church of The Holy Spirit Denro.

- Educated and prepared children for their first holy communion in the church.

## **Corona School Ikoyi**

- Community service to Tender Care Orphanage and Venerable People's homes, Save Our Souls Orphanage.
- Peer tutoring for colleagues
- Spearheaded the 2017 COBIS creativity challenge for the school project on the topic:  
"Life Lessons" in my school.  
Link: <https://www.youtube.com/watch?v=iPHs57jv9Og&t=9s>  
Part of the team for the success of the litfilmfest competition for the school.  
Link: <https://www.youtube.com/watch?v=6vOSggXL6cc>

## **ASSOCIATION**

Teachers Registration Council of Nigeria

2018 to date

## **References:**

Available on request