



MUHAMMAD SAMMAR HUSSAIN

FACILITIES MANAGER (HEAD OF
OPERATIONS & MAINTENANCE)

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ABOUT ME

Highly Experienced Facilities Manager - (Head of Operations and Maintenance) - Seeking an Exciting New Challenge and Opportunity to Join your Team. Leveraging extensive industry experience gained from a key role at Juffair Square Mall (Prudential Properties) post high school graduation in 2017. Passionate about sharing expertise to maintain facilities at highest standards, improve operations, enhance productivity, and grow with the team.

PERSONAL DETAILS

Date of birth

02-12-1999

Nationality

Pakistani

Visa status

Employment

Marital status

Single

LANGUAGES

English

Hindi

Pinjabi

WORK EXPERIENCE

FACILITIES MANAGER (HEAD OF
OPERATIONS & MAINTENANCE) | SEP
2022 - PRESENT

JUFFAIR SQUARE MALL (PRUDENTIAL
PROPERTIES), JUFFAIR

- Leadership:** Lead and mentor maintenance team, promoting safety and collaboration.
- Operational Oversight:** Manage daily operations to ensure system efficiency and productivity.
- Maintenance Strategy:** Develop and execute maintenance plans for optimal equipment performance.
- Budget Management:** Oversee budget, optimize resource use, and control costs.
- Compliance and safety:** Ensure adherence to safety and environmental regulations through audits and risk assessments.
- Vendor Management:** Manage vendor relationships and contracts, ensuring service quality and cost-effectiveness.
- Performance Monitoring:** Use data and KPIs to assess operational and maintenance efficiency.
- Continuous Improvement:** Drive process optimization and best practices for operational excellence.
- Stakeholder Communication:** Provide updates on performance and activities to management and stakeholders.
- Emergency Response:** Address emergencies, mitigate risks, and restore operations.
- Energy Management:** Implement energy-saving measures and monitor consumption to reduce costs.
- Documentation:** Maintain records and reports on maintenance activities and performance.
- Service:** Provide high-quality service and maintain tenant relationships.
- Fit-Out Inspections:** Conduct safety inspections and assist with tenant design modifications.

EDUCATION

ASSOCIATE ENGINEERING 2017

GOVT COLLEGE OF
TECHNOLOGY SARGODHA
Sargodha

PROFESSIONAL CREDENTIALS

- Microsoft office
- Auto cad
- Adobe photo shop

AWARDS AND HONOURS

Medical rescue training

- Scene management
- Patient assessment
- Air way, oxygen, breathing, ventilation

SKILLS

- Regulatory compliance
- Sustainability practices
- Technical knowledge
- Project management
- Negotiation skills
- Problem solving
- Communication
- Vendor management
- Energy management
- Team leadership
- Maintenance management
- Crisis management
- risk management

⊙ OPERATIONS MANAGER | JAN 2018 - JULY 2022

AL - REHMAN TRADE CENTER,
SARGODHA

- Inspect sites regularly to identify problems and necessary maintenance.
- Dedicated to manage smooth operations.
- Prepare weekly maintenance schedules and allocate work as per forecasted workloads.
- Employ, supervise, and train workers.
- Coordinate daily cleaning, security, landscaping and maintenance activities.
- Oversee all repairs and ensure that work is completed on time.
- Maintain all inventory and equipment and ensure proper storage.
- Comply with all health and safety regulations and practices on site.
- Conduct preventative maintenance work. • Conduct follow-ups on all maintenance and repair work.
- Conduct safety inspections as scheduled.
- Establish strategies to meet workload demands on time.