

To,

The HR Manager,

Dear Sir/Ma'am,

I am writing to express my strong interest in the Facility/ Maintenance Manager position. Working as a Facility Manager at Juffair Square Mall has given me the experience to understand the vital importance of managing daily operations and maintenance for a high-end experience for our customers. Therefore, I am extremely enthusiastic about the opportunity to be a part and contribute to your Facility Management team.

My educational background, combined with my strong organizational skills and attention to detail, make me a well-suited candidate for this role. While I carry out the duties of my current role, I am gaining more experience in coordinating overall activities and supervision of all tasks to ensure smooth operations at all times. I have a deep understanding of facility management guidelines and a passion for ensuring high standards are maintained.

I have a strong experience in supervision of Soft FM Services (i.e. House-keeping, Landscape, Security, Pest Control etc.) as well as Hard FM Services (i.e. Building Maintenance, Fire Safety, MEP services, etc.), and I am excited about the prospect of being a part of your team. I am confident in my ability to assist in the coordination of facility management and contribute to your organization's mission.

Thank you for considering my application. I look forward to the possibility of discussing how my skills and background align with your needs. Please find my attached resume for your reference.

Yours Sincerely,

Muhammad Sammar Hussain

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