




MOSES JR B. SABERT

Gudaibiya, Kingdom of Bahrain 

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OBJECTIVE

To secure a full-time position that presents professional challenges and allows me to leverage my strong interpersonal skills, exceptional time management, and problem-solving abilities. I am an organized and dependable individual, adept at managing multiple priorities while maintaining a positive attitude. I am eager to take on additional responsibilities to contribute effectively to team goals and drive organizational success.

EXPERIENCE

Technical Assistant Supervisor | SADAD Electronic Payment System - Bahrain

2015 – 2025

Oversee the SADAD Maintenance Department in the absence of the supervisor, ensuring smooth and efficient operations. Maintain comprehensive and accurate records. Managing all documentation to ensure proper stock levels and effective inventory control. Execute stock-related tasks, including returning, packing, labeling supplies, and handling other inventory management responsibilities. Conduct maintenance on electrical systems, including replacing power supplies and sockets, cleaning, and repairing circuit breaker panels. Inspect incoming deliveries for damage or discrepancies, promptly reporting issues to the accounting department for reimbursement and accurate record-keeping. Perform maintenance on computer systems; including replacing failed hardware, assembling and disassembling components, as well as executing upgrades and installations.

Computer/Mobile Technician | Albin Humda Electronics - Bahrain

2014 - 2015

Responsible in any computer problem and computer related, such as no internet, power failure, not booting OS, removing virus, slow reading computer system, IP camera, CCTV Camera Fixing, Printer Repairing, Hard Drive recovery, Installation of software, Computer Repair, Resolve issue with smart phones and Tablet, Removing Computer Password and make best solution development

Computer Technician | WAWAP Enterprise – Philippines

2011 - 2013

Responsible in any computer problem and computer related, such as no internet, power failure, not booting OS, removing virus, slow reading computer system, CCTV Camera Fixing, Printer Repairing, Hard Drive recovery, Installation of software, Computer Repair, Troubleshoot Networking.

Computer Technician | Cyber Junction Computer Center – Philippines

2008 - 2010

Consulted with costumers regarding technological needs as well as technical problems, Assemble/Disassemble systems on-site diagnose issues and make selected repairs, Perform all repairs with outmost concern for costumer privacy, Breakdown systems remove malfunctioning hardware, install new parts.

EDUCATION

Networking & Telecommunication Technologies | ACLC College - Philippines

2006-2008

High School Diploma | General Santos City High School - Philippines

2002-2006

SKILLS

- Troubleshooting
- Hardware Configuration
- Software Installation
- System Assembly & Disassembly
- Fiber Optic/UTP Cable Splicing
- Time Management
- Quality Assurance
- Coordination
- Valid Bahrain Driver's License
- Able to lift up to 50 pounds
- Organize
- Can work without Supervision

CERTIFICATIONS

- Certificate of Airport Safety & Security Awareness
- Certificate of Enterprise Cybersecurity and Risk Management
- Certificate of TESTDA NC II PC Operations

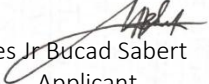
PERSONAL DATA

Age: 35
Nationality: Filipino
Civil Status: Married
Religion: Catholic
Date of Birth: August 19, 1989
Height: 173 cm
Weight: 176 lbs
Gender: Male
Place of Birth: General Santos City, South Cotabato, Philippines
Passport No.: P5858813A
Passport Expiry: January 31, 2028

CHARACTER REFERENCE

- Name: Gerald Michael Gamboa
Position: Technical Supervisor
Company: SADAD Electronic Payment System
Contact Number: +97335370984
- Name: Ma. Jashmin L. Torres-Gevieso
Position: Manager
Company: Cyber Junction Computer Center
Contact Number: (083) 552-9807 / 301-5531
- Name: Wenna F. Tampan
Position: Officer in Charge
Company: WAWAP Enterprise
Contact Number: +639228622216

This is to certify that above all information is true and reliable.


Moses Jr Bucad Sabert
Applicant