



## Talal Bin Altaf

**Date of birth:** 19/11/2001 | **Nationality:** Pakistani | **Gender:** Male | **Phone number:** (+92) 3345101339 (Mobile) | **Email address:** [its.talal786@gmail.com](mailto:its.talal786@gmail.com) |

**Address:** House Number # 48 Darul-Islam Colony Attock City, 43600, Attock, Pakistan (Home)

### ABOUT ME

As a recent Software Engineering graduate, I possess a strong foundation in technical and problem-solving skills, paired with a passion for sales and achieving targets. My excellent communication abilities allow me to build and nurture relationships effectively. Committed to continuous learning, I stay updated on emerging technologies and am eager to contribute to innovative projects. I am driven to ensure high-quality service delivery and contribute meaningfully to team success.

### WORK EXPERIENCE

01/04/2024 – 30/09/2024 Abbottabad, Pakistan

#### CMS DEVELOPER FIRNAS TECH

- Collaborated with stakeholders to define project requirements.
- Developed and maintained responsive web applications using WordPress, React.js, JavaScript, HTML, and CSS.
- Collaborated with cross-functional teams to deliver high-quality CMS solutions tailored to client needs.
- Specialized in front-end development, focusing on user experience and implementing industry best practices.

01/01/2024 – 31/08/2024 Abbottabad, Pakistan

#### SOFTWARE SALES EXECUTIVE FIRNAS TECH

- Developed and implemented sales strategies to meet and exceed company sales targets.
- Identified potential clients, building and maintaining strong customer relationships to drive sales.
- Worked closely with the marketing team to align sales strategies with business goals.
- Led product demonstrations and presentations, effectively communicating value propositions to clients.
- Analyzed market trends and customer needs to refine sales approaches and enhance customer satisfaction.

14/10/2024 – CURRENT Manama, Pakistan

#### OFFICE ASSISTANT | WEB MANAGER POLAR SKY CONSTRUCTION COMPANY W.L.L

##### Office Assistant Responsibilities:

- Assisted with day-to-day administrative tasks, document management, and office coordination.
- Managed communication between departments and ensured smooth workflow within the office.
- Organized and maintained company records, invoices, and other essential documents.

##### Web Manager Responsibilities:

- Assisted in the development of web applications using JavaScript and HTML/CSS.
- Led a team of web developers and designers to ensure efficient project delivery.
- Managed the development, design, and maintenance of the company website.
- Integrated new content and collaborated with marketing for website updates.

### EDUCATION AND TRAINING

14/09/2020 – 15/09/2024 Abbottabad, Pakistan

#### BACHELOR OF SCIENCE IN SOFTWARE ENGINEERING Comsats University Islamabad, Abbottabad Campus

The major modules I studied during this degree are:

- Data Structures
- Web Engineering
- Introduction to Software Engineering
- Parallel and Distributed Computing



- Introduction to Data Science
- Design Pattern
- Software Design and Architecture

Website <https://www.cuiatd.edu.pk/> | Final grade 2.39 / 4.0 | Level in EQF EQF level 6 |

**Thesis** Automatic Pronunciation Mistake Detector

10/04/2018 – 30/07/2020 Attock, Pakistan

**12TH CERTIFICATE** Manjanbazam Cadet College Barotha Campus

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The major modules I studied during this course are:

- Physics
- Computer
- Mathematics

04/03/2016 – 06/07/2018 Attock, Pakistan

**10TH CERTIFICATE** Manjanbazam Cadet College Barotha Campus

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The major modules I studied during this course are:

- Physics
- Chemistry
- Mathematics
- Computer Science

● **PROGRAMMING SKILLS**

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**Languages**

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- C++
- Java
- Javascript
- Python

**Projects**

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- Automatic Pronunciation Mistake Detector (Python, MySQL, HTML, CSS)

● **COMMUNICATION AND INTERPERSONAL SKILLS**

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**Soft Skills**

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- Adaptability
- Problem-Solving
- Attention to Detail
- Time Management
- Effective Communication

● **LANGUAGE SKILLS**

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Mother tongue(s): **URDU**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
<b>ENGLISH</b>	B2	B2	B2	B2	B2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

