

# Curriculum Vitae

## Muhammad Arslan Siddique



**Postal Address:** Block 210, road 1019, house 399, flat 13, Muharraq

**Mobile No:** 36973872

**Email:** [marketingwithjami@gmail.com](mailto:marketingwithjami@gmail.com)

### CAREER OBJECTIVE

I am looking for an office job like an assistant , accountant , software operator , cashier or assistant manager.

### PERSONAL INFORMATION

- **Father's Name** : **NOOR MUHAMMAD**
- **Date of Birth** : **01-12-1995**
- **Nationality** : **Pakistani**
- **Religion** : **Islam**
- **Marital Status** : **single**

### ACADEMIC QUALIFICATION

DEGREE	INSTITUTE/BOARD	YEAR
Shahada tul almiya(M.A arabia & islamia)	Tanzeem ul madaris board(Recognized by (HEC)	2020-2024
Shahada tul aliya(B.A)	Tanzeem ul madaris board(Recognized by (HEC)	2018-2019
Sanvia khasa(F.A)	Tanzeem ul madaris board(Recognized by (HEC)	2015-2016
Sanvia Ama(Matric)	Tanzeem ul madaris board(Recognized by (HEC)	2013-2014
Matric	Allama Iqbal Open University	2016-2017

## **SUMMARY OF EXPERIENCE**

### **work in islamic educational board kanz ul madaris board (R)**

- Total office work experience 6 years 2019-2024
- Computer operator 1 years 2019-2020
- Assistant operator 1 years 2020-2021
- Assistant manager 4 years 2021-2024
- Educational board system software 5 years 2020-2024

## **SKILLS**

- Ms office,word,excel
- English,Urdu & Arabic typing
- Internal browsing
- Skype,Zoom,Email
- Social media marketing

## **LANGUAGES**

- English
- Arabic
- Urdu
- Punjabi

I was working last time in a islamic educational board kanz ul madaris board(R) authorized by the higher education commission as an assistant manager. I am looking for a job related to my experience at an office job.

## **REFERENCE**

Provided on Demand

- **Thanking for visit my Resume & expecting favorable  
Response**



KANZUL MADARIS BOARD

كَنْزُ الْمَدَارِسِ بَوْرْدُ پَاكِسْتَان  
KANZUL MADARIS BOARD PAKISTAN

✉ info@kanz-ul-madaris.org

### Experience Letter

To Whom It May Concern,

This letter is to verify the employment, work and conduct of **Muhammad Arslan Siddique** (Employee ID: 68211) **Senior Assistant** in the Affiliation Department of Kanz-ul-Madaris Board from September 15, 2020, to October 09, 2024.

He actively participated in various development projects, contributing significantly to their successful completion. **Arslan's** knowledge extended beyond development. He also provided valuable consultation in advanced Affiliation matters.

We are grateful for his contributions to the Affiliation Department. We wish him the very best in his future endeavors.

Sincerely,

Muhammad  
Asmaid

Additional Secretary-General  
Kanz-ul-Madaris Board

