

Curriculum Vitae



AMR HUSSEIN ABDELLATIF

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personal information:

Date of Birth: 09/04/1983
Age: 39 years old
Marital status: Married
Military service: exempt
Passport number /1667631
Private driving license / Arab Republic of Egypt
by number: 28304092200951

Academic qualifications

- 1- Bachelor's degree in Science and Education, majoring in Mathematics and Statistics
University / Beni Suef College / Education in year 2006
- 2- Diploma in educational qualification (learning difficulties - speech - special education) 40 hours of study from the Academy of Training and Development, Ain Shamash University and in cooperation with the International Organization for Al-Azhar Graduates 2019

Training courses and certificates

- 1- Holds the International Computer Driving Licence I.C.D.L
- 2- He holds a certificate of excellence in the abilities of university students
From the Rwaq platform for open education in cooperation with the University of Queen Rania of Jordan
- 3- Holds a certificate presented in Mathematics
Mathematics
From the Rwaq platform for open education in cooperation with the University of Queen Rania of Jordan
- 4- He holds a mathematics certificate in buying and selling, Adarak platform
- 5- Training courses on Excel and Word programs and the internet
- 6- An English language training course
- 7- Diploma in educational qualification from the Academy of Training and Development In cooperation with Ain Shams University
- 8- Certificate of how to prepare an electronic lesson using Google Classroom and how to become a distance teacher from University Hamdan Mohammed Smart in the United Arab Emirates

professional experiences

- 1- Company Name: Farha Office for Governmental and Electronic Services
Position: Accountant and Customer Service Manager
Tasks: Knowing customers' requirements, meeting their needs, and issuing invoices
The name of the institution: Al-Azhar Al-Sharif, Nina Primary Institute
Position: Specialist and teacher teaching mathematics and statistics at the institute
Job duties: Teaching mathematics and statistics, following up on students' achievement at the institute, controlling exams for the two semesters, calculating students' results using the computer, preparing reports and submitting them to the directors of the institute, the administration and the region.
- 2- The name of the institution: Al-Azhar Al-Sharif
Position: Head of Transportation Control
Direct supervision of examination committees and control administrations at the institute and extract student results electronically
- 3- Institution name: Intercontinental Taba Hotel
Position: night revenue auditor
Job duties: Reviewing and verifying all daily revenues, reviewing guest bills, correcting billing errors, and entering the correct data daily.
- 4- Company name: InterContinental Sharm El Sheikh Hotel
Position: chief cashier
Job duties: Distribute all cashiers to work places and follow up the workflow in all hotel revenue places such as restaurants, health club and shops

Languages

- 1- 1- The English language is good, both written and spoken
- 2- 2- The main language: Arabic

practical features

- 1- 1- The ability to use all Office programs (Word - Excel - Access)
- 2- 2- The ability to use all electronic communication programs with students
- 3- 3- Use of all Android programs and all Internet and email programs to an excellent degree
- 4- 4- Work to achieve the goals of the organization successfully
- 5- 5- The ability to work under any pressure and adapt to the work environment

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