

Curriculum Vitae

Personal Details

NAME: MUTENDWA PAULINE SYOKAU

PHONE NO: 0759278107

EMAIL: mutendwapaulinesyokau@gmail.com

LinkedIn: <https://www.linkedin.com/in/pauline-mutendwa-5a1b921bb/>

WORK EXPERIENCE

2016-2017

Secretary - Makueni Outfitters Company.

-Kept the clients's and company's reports.

2017-2019

QC & In process-Comet Healthcare Company.

-Confirmed the quality of the products in the conveyer belt.

2019-Freelance, Data Annotation and AI research at Remotasks, Clickworker and Appen.

-Worked on the available projects at a given time and delivered the required quality.

2020-2024-Data Annotator, Content moderation, Customer service and Researcher at Sama and Glassdoor.

-Worked with other team members to meet clients' targets. Researching about the companies the users provided and replying to users' emails on their specific requests.

EDUCATION BACKGROUND

Alison Courses

2024 November

Certificate in Customer Experience Design

Certificate in Administrative Assistant

Certificate in Artificial Intelligence and Machine Learning In Business

Diploma in Customer Service

Sama School

2020 November-2021 April

Certificate in Introduction to Artificial Intelligence

Certificate in Internet Research

Certificate in Email, Research and Internet Safety

Unity Campus of Professional Studies

2014-2016 Fashion and Design

Diploma in Fashion and Design

Metropolitan High School 2010-2013

kCSE-Mean grade c-

Kikomba Primary School 2001-2009

KCPE-Mean grade A-

Professional Summary

I'm a detail-oriented and reliable Data Annotator, Researcher, Customer service and Content moderator with over three years of experience in labeling, tagging, and categorizing large datasets for machine learning and AI training. Adept at identifying patterns, ensuring data consistency, and maintaining high standards of annotation precision. I'm passionate about contributing to AI-driven projects and improving data-driven insights to enhance machine learning models. I'm proficient in using annotation tools like Labelbox and polygon. I'm very conversant with almost all the sites where I can get information when it comes to research e.g Google, Bing, Zoominfo among many others and social sites.

Skills

While in Sama, I learned additional basic computer skills and many other courses where I have obtained certifications which are available upon request and can do any computer-related work in any organisation with ease. I have also learnt how to interact with my workmates and employers in the best way possible. I'm also

able to type a faster (can do 50 words in a minute with minimal or no errors) and am good in English and Swahili languages both spoken and written. I have exhibited excellent skills in research, 2D image annotation, customer service and content moderation. I have worked remotely and on site and delivered quality, productivity and adherence of 100%. I'm easy to train and flexible to work on any given shift; day or night. I have massive knowledge in using tools like, Google sheets, Slack, Email and Zoom. I'm a good time keeper above all.

Extra-curricular activities

I'm a member of Imara Daima youth group, the aim of the group is to teach our fellow young people the importance of giving back to their communities and staying away from activities that can ruin their lives.

Objectives

My main objective in life is to make sure that I bring a positive impact in any company, institution or organization that I will be privileged to render my services to. Giving back to the community is one my main objective in life.

Hobbies

Reading inspirational books, playing football, travelling, engaging in community services especially in volunteer works.

Referees

I'm ready to provide my referees upon request.