



PRAJITH MOHANDAS

TEAM MANAGER

CONTACT

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📍 Hidd, Bahrain

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EDUCATION

2014 - 2017
DR. C.V.RAMAN UNIVERSITY,
INDIA.

- Bachelor of Business Administration.

2004 - 2006
K.K.V JUNIOR COLLEGE,
INDIA

- Higher Secondary Examination

SKILLS

- Project Management
- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking

LANGUAGES

- English (Fluent)
- Hindi (Fluent)
- Marathi (Basics)
- Malayalam (Intermediate)

PROFILE

Results-oriented Team Manager with 10+ years in maritime industry, also have a proven track record of optimizing supply chain operations and driving cost savings. Strong ability to build and maintain relationships with vendors, suppliers, and key stakeholders.

Led cross-functional teams to implement strategies through process improvements and supplier negotiations that reduced overall costs by 10%.

Skilled in negotiating contracts, managing inventory, and establishing strategic partnerships to improve supplier reliability and reduce lead times.

WORK EXPERIENCE

● **Epic Marine W.L.L** 2018 - Present
Team Manager

- Led a team of 5+ employees to achieve monthly sales goals of USD 100 K.
- Generate reports and statistics regularly. Communicated with various departments to receive information, resolve questions and issues and coordinate activities.
- Assessing business conditions, evaluate emerging business needs and taking action to address near-term opportunities to improve service, reduce costs and/or generate incremental revenue to enhance operational results.
- Manage accounts receivable and accounts payable, Assist with auditing processes.
- Supervised/Managed key operations of the Purchasing and Contracts department in the field of procuring materials.
- Facilitated cross-departmental collaboration on major bid, leading to the successful acquisition of contract worth cumulatively USD 200K.
- Coordinated team meetings to ensure goals were met and tasks were completed on time.
- Mentored and trained new team members to develop their skills and ensure successful performance.

**Operations Executive
Dubai/Bahrain**

- Processing of quotes by knowing the product and sourcing it from the correct suppliers in local market and getting the most competitive price along with quality product.
- Processing order by arranging all the items from the quotation including the necessary changes made in the list by our clients and keeping it ready in our warehouse within the given time frame.
- Preparing GRN and Purchase Entry in the system for the items purchased locally or overseas.
- Arranging the transportation for delivering the goods in the designated ports/warehouse and at the same time coordinating with our warehouse team to palletize the stores and keep it ready for transportation.
- Preparing the necessary documents for the smooth supply of the items (i.e. Delivery notes/Invoices/Customs documentation etc.).
- Submitting invoices to the customers and following-up for the payment.

PERSONAL INFORMATION

- DATE OF BIRTH: 16TH MAY 1987
- AGE: 37 YEARS
- NATIONALITY: INDIAN
- VISA STATUS: RESIDENCE
- DRIVING LICENSCE (BAHRAIN): 870566458