



Bassam Hamdy Edries

Phone number: (+966)0549903874

Email address: Bassam.shabaan@gmail.com

Address: Riyadh, Saudia Arabia

LinkedIn: <https://www.linkedin.com/in/bassam-hamdy-edrees/>

SUMMARY

Achieve Position Chief Accountant with 18-year experience in finance field, possesses great skills in many sectors, commercial, retail, whole sale, industry and FMCG

SKILLS

- English very good Reading, writing & speaking
- SAP Business One
- JD Edwards
- Audit
- Strong communication skills
- Excel
- Accounts payable and receivable
- Treasury
- Negotiation skills

PERSONAL INFORMATION

- Date of birth: 01-Sep-1983
- Nationality: Egyptian
- Military Status: Exempted

EXPERIENCE

Chief Accountant 2023 - Current
Innovative Systems Co. Ltd

- Auditing the A/R invoices, collections & Aging
- Auditing the A/P accruing & payments to suppliers.
- Auditing bank transactions, bank reconciliation, credit facility
- Preparing closing monthly procedures
- Auditing needed adjustments vouchers
- Reviewing Trail Balance, issue monthly balance sheet, Income statement & Cash flow
- Preparing Costing sheet and review shipment documents

Chief Accountant 2019 - 2022
PAFT for Manufacturing and Development

- Auditing the A/R invoices, collections & Aging
- Auditing the A/P accruing & payments to suppliers.
- Auditing bank transactions, bank reconciliation, credit facility
- Preparing closing monthly procedures
- Auditing needed adjustments vouchers
- Reviewing Trail Balance, issue monthly balance sheet, Income statement & Cash flow
- Preparing Costing sheet and review shipment documents

Chief Accountant 2015 - 2019
Basaryat Trading Company

- Auditing the A/R invoices, collections & Aging
- Auditing the A/P accruing & payments to suppliers.
- Auditing bank transactions, bank reconciliation, credit facility
- Preparing closing monthly procedures
- Auditing needed adjustments vouchers
- Auditing the Withholding Tax report and Vat
- Reviewing Trail Balance
- Preparing Costing sheet and review shipment documents

Account Payable Supervisor 2013 - 2015
Carrefour - Oman Head Office finance | Muscat, Oman

- AP ASST manager is responsible for excellent working relations with supplier for all supplier requirements.
- Responsible for the accuracy for all G\L accounts related to purchases and

supplier account.

- Preparing month end closing procedures
- Coordination with all SFCs regarding inventory dates and end of month result
- Ensure of booking all provision in system before closing
- Review correctness of the manually entered invoices.
- Ensure and control the purchase reconciliation (daily, weekly and monthly)
- Ensure the landed cost calculation for Import purchases has been entered on system Follow up with making all the above jobs into (GIMA and JD Edwards) our financial system.

Senior Accountant

2012 - 2013

DKT International

- Auditing Fixed Assets registry analysis & Depreciations
- Reviewing petty cash and cheques vouchers
- Auditing A/P accruing invoices & payments to suppliers
- Reviewing the A\R invoice & collections
- Auditing cash flow, bank transactions & bank reconciliation.
- Auditing the Withholding Tax report at the end of every quarter before send it to tax authority

Senior Accountant

2010 - 2012

Softline International

- Preparing the A/R invoices and collections
- Auditing the A/P accruing & payments to suppliers
- Auditing cash flow, bank transactions & bank reconciliation

Accountant

2008 - 2010

United Investment

- Preparing the A/R invoices and collections
- Auditing the A/P accruing & payments to suppliers

EDUCATION

Cairo University

Bachelor degree of Commerce: Accounting

OTHER CERTIFICATE

FMAA (Financial & Managerial Accounting Associate) in progress

P.F.A (Professional Financial Accountant)