

VISHNU MOHANAN

Parts Advisor



CAREER SUMMARY:

Highly motivated Parts Advisor with 5+ years of experience in the commercial vehicles and construction equipments industry. Strong leadership skills, excellent time management, and a customer service oriented mindset. Successfully managed parts departments, implemented process improvements, and achieved measurable results. Team player and organized professional building lasting relationships with clients.

EDUCATION AND QUALIFICATIONS:

- Technical High School Leaving Certificate
Kerala Technical Education Department
- Technical Higher Secondary School Leaving Certificate- IHRD
Institute of Human Resources Development- Gov: of Kerala
- Professional Diploma in Mechanical and Automobile Engineering-
Gov: Polytechnic College , Centre For Continuing Education- Gov: Of Kerala
- Basics of Automotive Services (PSN Construction Equipments Pvt Ltd- Tata Hitachi)
- Basic of Automobiles -Eicher Commercial Vehicles Ltd (E-learning Certification Course)
- Self Charged Hybrid Electric Vehicles (E-Learning Certification Course)

WORK EXPERIENCE:

PARTS ADVISOR

**Powerland Electronic Devices (Almufeed Group)
(Machinery And Construction Equipments Parts)
Kingdom Of Bahrain**

2021 AUG - PRESENT

(Authorized distributor of AGG Power solutions Gensets)

- Placed orders for parts, stocking parts in inventory and informed recipients when orders arrive.
- Maintained catalog of parts, and updated it on price changes.
- Ensured the correct merchandise is shipped and in perfect condition.

- Prepared and maintained records and reports on inventory; approved purchase orders and worked with accounting to process invoices.
- Assisted in the annual parts inventory; maintained neat and orderly stock.
- Informed departments responsible for filing adjustment claims as to whether or not shipments are damaged and incorrect.

PARTS ADVISOR

2019DEC - 2021AUG

**Indian Motors Technical Trading Wll
(commercial vehicles)
Kingdom Of Bahrain**

- Determine procurement means to support interior refurbishment and modification projects.
- Analyze sales, expenses and inventory monthly to maintain profit goals.
- Develops and administers an aggressive wholesale parts program to produce profit.
- Maintains and improves products knowledge
- Researched vehicles and parts via physical catalogs and electronic means.
- Assisted customers in finding appropriate parts promptly.
- Recommended alternative parts if necessary and taught customers fundamentals of part modification and repair.

PARTS ASSISTANT

2019JAN - 2019DEC

**Volvo Eicher Commercial vehicles Pvt Ltd
(kuttikkatt motors authorized dealer)
kerala, India**

- Performed quality control inspections on parts and packaged parts for delivery or sale.
- Answered inquiries, resolved problems and finalized parts sales at counter and by telephone.
- Researched and identified alternative vendors with better prices to save company money.
- Opened crates to replenish stocked items in proper aisles.
- Utilized various methods to perform routine and preventative maintenance tasks on equipment.
- Placed inventory numbers on parts to properly identify items for parts department.
- Reviewed catalogs and computer databases to search and locate correct parts for customer equipment.
- Received, examined and reshelfed returned parts.

SKILLS:

- Ability to Multitask
- Interpersonal communication
- Inventory Management
- Product Knowledge
- Team leadership
- Problem solving
- Clean driving Records
- Customer Relation
- Procurement

LANGUAGES:

- English
- Tamil
- Malayalam
- Hindi

PERSONAL DETAILS:

- Name in Full : Vishnu Mohanan
- Father's Name : Mohanan. R
- Date of Birth : 15-03-1999
- Marital Status : Single
- Nationality : Indian
- Sex : Male
- Passport No : T9914343
- Religion : Hindu
- Location Preferred : Bahrain
- National ID : 990321142
- Mail ID : manuvishnu67@gmail.com
- Contact no : +973 35404149

DECLARATION:

I do hereby declare that all the above furnished statements are true to the best of my knowledge and belief.

Date:

vishnu mohanan

Place: