

Seek a challenging and rewarding position that leverages my educational background, abilities, and expertise to drive professional growth and excel in my chosen field.

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AREAS OF EXPOSURE

- Project Planning and Management
- Facility Management
- Quantity Surveying and Contract Management
- Quality Control and Assurance
- Health and Safety Management
- Construction Measurement and Cost Control
- Estimation and Valuation Submission
- Weekly and Monthly Progress Reporting

IT SKILLS

- Operating system: MS DOS, Windows 98/Me/2000/ XP.
- MS Office Package: MS Word, MS Excel & MS Power Point of MS Office Package (97, 2000, XP) and any other MIS Software
- Civil Engineering Software: AutoCAD 2D, Micro station
- Planning Software: MS Project, Primavera
- Communications system: E-mail, Internet
- Graphics: Adobe Photoshop, Adobe Illustrator, Coral Draw
- Others: Any kinds of software installation, Computer troubleshooting & assembling

CERTIFICATIONS

- The Use of Hollow Concrete Block, Pre-cast Slabs etc. under the Authority of Concord Engineers & Construction Ltd., Bangladesh.
- The Estimate of Hollow Concrete Block, Pre-cast Slabs etc. under the Authority of Concord Engineers & Construction Ltd., Bangladesh

A K M NAZIM UDDIN BHUIYAN

CIVIL ENGINEER

(Proficient in Project Management, Construction Management, Site Management, Contract Management, Cost Control, Time Management, Quality and Safety Management.)

Profile Summary

- Possess extensive expertise in all facets of Civil Engineering, overseeing construction projects, ensuring accurate measurements, maintaining quality control, managing project planning and estimation, preparing progress reports, and prioritizing health and safety protocols
- Actively serve as a Civil Engineer overseeing maintenance and project activities, ensuring quality workmanship and materials, fostering stakeholder collaboration, evaluating financial documentation, and effectively managing construction schedules
- Demonstrate exceptional communication and project management skills, coupled with a strong foundation in mathematics, science, and IT. Excel in critical thinking, decision-making, and problem-solving, while consistently meeting deadlines and adhering to budgets
- Excel in overseeing comprehensive project scopes while effectively managing intricate technical details, negotiating contracts, providing strong leadership, and demonstrating a deep understanding of relevant legislation
- Expertly oversee on-site construction operations, meticulously plan and schedule project tasks, optimize manpower allocation, ensure timely availability of resources, conduct thorough field site inspections, gather precise survey data, strategize material procurement, foster strong client and external agency relationships, manage the bidding process, and facilitate effective contractor negotiations

PRESENT POSITION

December, 2023 - Present | Civil Engineer/Construction Manager| TSM Construction and Maintenance, Kingdom of Bahrain

Key Result Areas:

- Acting as contractor representative (**Construction Manager**), monitoring and controlling all the site activities, Sub-contractor and the suppliers.
- Ensured quality of work and materials at the site, and coordinated among stakeholders
- Evaluated Suppliers' and subcontractor's invoices, coordinated with the design team
- Facilitated weekly meetings and efficiently managed the procurement and organize the supplies
- Managed time and construction, planning, organizing, crew leadership, and problem-solving
- Collaborated closely with the Engineering Office to ensure accurate project execution
- Prepared site programs and reports, and complied with project timelines
- Led the successful completion of construction projects, overseeing all aspects of project execution, including quality control, safety compliance, and resource management
- Implemented a robust quality assurance program, resulting in a reduction in rework and improved overall project quality.

LAST POSITION

November, 2014 till November, 2023 | Civil Engineer/Resident Engineer | Ministry of Works, Kingdom of Bahrain

Key Result Areas:

- Worked as a Client Representative (Resident Engineer) liaison between clients and project teams, overseeing daily project operations and maintenance
- Managing and overseeing civil engineering projects from inception to completion, ensuring they are being executed within budget, on schedule, and to the highest quality standards
- Implementing and monitoring quality control procedures to guarantee that construction work is complying with approved plans, specifications, and relevant regulations
- Ensuring that all construction activities are adhering to local building codes, safety regulations, and environmental standards
- Conducting regular site inspections to assess progress, identify issues, and making necessary recommendations to resolve problems promptly

SOFT SKILLS

- Collaboration
- Negotiation
- Communication
- Networking
- Time Management
- Problem-solving

EDUCATION

- 2023: Post Graduate Diploma In Project Planning & Management
- 2023: Advanced Graduate Programme in Facility Management
- 2021: Project Management Professional (PMP) Exam Preparation Course
- 2020: Post Graduate Programme In Quantity Surveying And Contract Management from National Institute Of Construction Management And Research, Pune, India
- 2008: B.SC. in Civil Engineering from The Institution of Engineers, Dhaka, Bangladesh
- 2000: Diploma in Civil Engineering, Comilla Polytechnic Institute, Comilla Bangladesh

PERSONAL DETAILS

Date of Birth: 17th August 1982

Languages Known: English, Hindi, Bangla, Urdu & Arabic

Address: Flat 15, Bldg. 1412, Road 1726, Block 917, Kingdom of Bahrain

Nationality: Bangladeshi

No. of Dependents: 4

Driving License: Yes (GCC)

VISA Work Visa

Visit Visa Valid Visit Visa for KSA

Passport EG0078241

- Collaborating with a multidisciplinary team, including architects, contractors, subcontractors, and government officials, to facilitate effective project delivery
- Maintaining accurate project records, including progress reports, project specifications, change orders, and other relevant documentation
- Monitoring project expenses and assisting in cost estimation and budget management
- Identifying potential risks or issues in construction projects and developing strategies to mitigate them
- Acting as a liaison between the Ministry of Works and other stakeholders, providing regular project updates and addressing any concerns or inquiries
- Staying current with industry advancements, engineering best practices, and emerging technologies to ensure the successful implementation of innovative solutions
- Collaborating with the architectural team to gather crucial project data for effective management
- Maintaining high standards for workmanship and materials, promoting collaboration with stakeholders, and meticulously reviewing contractor and subcontractor invoices
- Evaluating time and construction management strategies, facilitating team leadership, and accurately calculating progress payments
- Conducting comprehensive feasibility assessments and supplier mapping to identify innovative construction technologies
- Continuously monitoring, updating, and assessing project and maintenance schedules to ensure efficiency
- Conducting in-depth evaluations of quotations and tenders to make informed decisions
- Prioritizing safety protocols and upholding superior workmanship standards throughout the project

PREVIOUS WORK EXPERIENCE

- **April-2012 till October-2014:** Sr. Civil Engineer/Inspector, Rawan Engineering, Kingdom of Bahrain
- **Mar'11 – Apr'12:** Civil Engineer/Project Manager, Al Saher Towers Mechanical Contracting, Kingdom of Bahrain
- **Jan'09 – Mar'11:** Civil Engineer/Project Engineer, Sayed Kadhem Al Durazi & Sons Bsc (C), Kingdom of Bahrain
- **Apr'05 – Dec'08:** Civil Engineer/Project Engineer, Design Point Ltd., Dhaka, Bangladesh
- **Oct'03 – Feb'05:** Civil Engineer/Project Engineer, Inter Project Ltd., Dhaka, Bangladesh
- **May'01 – Jun'03:** Civil Engineer/Project Engineer, Abdul Monem Ltd., Dhaka, Bangladesh

TRAININGS

- House Warring Course under the authority of Technical Training Centre on it at Bangladesh Technical Education Board
- Participation into different seminars and conference related to different Civil Structures, Engineering materials and Environmental issues
- Training on "Use of fly ash in the Portland cement." conducted by HOLCIM Cement Industry Ltd., Bangladesh
- Seminar on "Application process of Construction chemicals or admixtures & its merits & demerits"
- Light Vehicle Driving Training under Bangladesh Road & Transport Authority
- Light Vehicle Driving Training in Bahrain Driving School

Best Regards & Thanks,

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