

Basit Baig

Contact

Bahrain.
+973 36472784
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Education

International College

S.S.C
Science
2011

H.S.S.C
Pre Engineering
2018

Key Skills

Computer
QHSSE
WPS OFFICE
Fire Safety Management
Project Management
Driving

Objective

I worked in many positions like receptionist, computer operator, supervisor, clerk, office assistant and a security guard and performed many tasks and responsibilities professionally learn and develop many skills with all these skills I can fit in any kind of position but in a positive environment.

Experience

AUG 2015 – NOV 2017

Computer Operator | Composing

DEC 2017 – SEP 2018

Software House | Data Entry/Posting

NOV 2018 – FEB 2021

Clerk & Office Assistant | ken hall Model School

MAY 2021 – MAY 2024

Supervisor | Kim's industry Hattar

JULY 2024 – PRESENT

Security Guard | Secure me

Certifications

IOSH
OSHA
NEBOSH

FIRE SAFETY MANAGEMENT
FIRE SAFETY INDUCTION
GTS

Free Lancing, WordPress, SEO, Digital Marketing.