

Jun 06, 2024

Dear Hiring Manager,

I am writing to express my keen interest in the position. With a strong background in customer service and academic teaching, I am confident I can contribute to your team's success.

I developed excellent customer service abilities at my previous job by interacting with diverse customers daily. I often ensured customer satisfaction by resolving complaints and responding to queries promptly and efficiently. Additionally, I gained valuable communication skills by providing product information and explaining menu items to customers, thus improving their overall experience.

I developed strong communication and organizational skills as a customer service receptionist/teacher's assistant at Hotel Chaker, Ausbildung Academy. I effectively gained valuable experience ensuring customer satisfaction through instant service, greeting, and assisting guests. My responsibilities including taking and processing customer orders have equipped me with the skills necessary for this role.

Key attributes that I bring to the position include:

Excellent customer service skills, with a friendly and approachable demeanor.

Strong communication skills to interact effectively with customers and team members.

Commitment to maintaining a clean and sanitary work environment.

Quick learner with the capacity to adapt to fast-paced situations.

Ability to handle cash transactions accurately and maintain a balanced register.

Furthermore, My interpersonal skills are an advantage. My prior experience enabled me to interact and build relationships with people from diverse backgrounds, making me capable of relating and working effectively. I thrive on open, honest, and transparent communication, creating a comfortable environment for clients and colleagues.

I would be an excellent addition to the team of professionals, where attention to detail, quality of care, and genuine concern for the welfare of clients are the essence of business.

I am eager to contribute my skills to enhance the refreshing experience for your customers.

I've included my resume for additional information on my education and experience. I would love to speak with you more about this position. Thank you for your time and consideration.

Sincerely,

Narimane Zouleikha AMAMRA