



# MUZAMMIL SHARIF

## My Contact

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📍 Arad, Kingdom of Bahrain

## Education Background

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● Dow Medical College

*4 years MBBS in Karachi, Pakistan*

Completed in 2016

● Al-Noor International School

*Pre-med Biology, Chemistry, Physics -  
Cambridge Board in Bahrain*

Completed in 2012

● Al-Noor International School

*Matriculation in Science, IGCSE board in  
Bahrain*

Completed in 2010

## Certificate courses

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- MS- Excel.
- MS- Word.
- MS- Power Point.
- Internet Working E-Mailing.
- Knowledge of software.
- B2B lead closing.

## Profile

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A creative enthusiastic and extremely confident person with first class interpersonal skills at all levels.

## Objective

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To become a part of an organization that provides congenial working environment along with opportunities for learning & growth, where personnel skills and abilities are utilized, knowledge & experience can be acquired, and especially the contribution for the progress of organization is recognized.

## Skills and Ability

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- Ability to reach a target goal.
- Enjoy working in both in a team environment as well as on my own.
- Successful track record with proven dedication to duty.
- Motivated self-starter with an aptitude for learning new skills quickly.
- Highly developed intercommunication and analytical abilities.
- Ability to work well under pressure.
- Good leadership skills.

## Professional Experience

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- 2017 - **CIVIL HOSPITAL**  
Assistant intern for Surgery
- 2018- 2019 - **HAS communications**  
(B2B medical insurance) Supervisor
- 2020 - **AAJAPAN CARS EXPORTER'S**  
Business Development Manager, Sales, B2B Lead Closing
- 2022- 2023 - **KSA Recruitment Sector**  
HR Recruitment

## **Job Responsibility #1**

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- Handling of Customer Complaints.
- Handling of Service Feed Back Card & deciding counter measure along with Management.
- Post Service Follow up and Analysis/Countermeasures.
- Repeat job Analysis/Countermeasures and Attending the special customer's vehicle (Repeat Job), supervise the required jobs.
- Timely Follow-up for Next Due Maintenance by sending follow-up letters and calls.

## **Job Responsibility #2**

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- Assisting the general surgeon/practitioner during patient extensive surgery.
- Maintain and managing pressure levels of patient.
- Verifying diagnostics and creating accurate reports.
- Write, maintain and manage records of day-to-day instructions concerning patient.

## **Job Responsibility #3**

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- Setting goals and developing plans for business and revenue growth
- Researching, planning, and implementing new target market initiatives
- Researching prospective accounts in target markets
- Pursuing leads and moving them through the sales cycle
- Developing quotes and proposals for prospective clients
- Setting goals for the business development team and developing strategies to meet those goals.
- Training business development staff