



AKSHAT SHARMA

SUPERVISOR & ASST.

Looking for a suitable position in respected organization where I can utilize my knowledge and experience. Well versed with market research and excellence in creating brand awareness strategies. Proficient in English language skills to convince potential customers and clients

+973-38428021

AKSHATWORK01@GMAIL.COM

AMWAJ ISLAND, BAHRAIN

SKILLS

- customer satisfaction
- strong communication
- meeting deadlines
- critical thinking
- Problem-Solving
- Computer Literacy
- resilience
- teamwork

EDUCATION

SECONDARY SCHOOL

MDK ARYA SR SEC SCHOOL
2015 - 2017

BACHELOR OF COMMERCE

GURU NANAK DEV UNIVERSITY
2017 - 2020

LANGUAGE

ENGLISH
HINDI

VISA STATUS

WORK VISA

EXPERIENCE

SUPERVISOR & ASST.

Cafe Bali, Diyar Al-Muharraq

AUG 2023 - Present

- Supervising the preparation, display, and delivery of food & coffee
- Ensuring prompt and friendly customer service
- Scheduling restaurant staff and delegating tasks
- Maintaining quality and service standards
- Managing inventory
- Interacting with restaurant guests to improve customer service

SALES & MARKETING EXECUTIVE

ISMILE TECHNOLOGIES

AUG 2022 - JULY 2023

- Handled sales and marketing of IT products & services
- Organised and attended regular visit at customer's end to meet their requirements
- Interacted with the customers to resolve their queries
- Product training and developing marketing content and materials

BUSINESS DEVELOPMENT EXECUTIVE

HDFC bank

NOV 2020- JUNE 2022

- responsible for the acquisition, training and growth of regional client account
- Used social media and email outreach to qualify, prospect, and get in contact with 70% of new leads
- advised clients on mortgage, educational & personal loans
- answered telephone inquires on banking products including checking, saving, loans and lines of credit