

22-October 2023
Manama, Kingdom of Bahrain

Sub: Application for Supervisor – Facility Management Sectors

Dear Hiring Manager,

A very good day to you.

I hope this email finds you well.

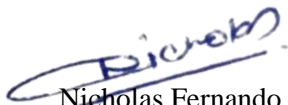
I am Nicholas Fernando, a Soft Service Executive, and I have sent this email application to express my interest for a new job opportunity in your reputed organization that will be suitable for my professional profile. I suitably fit for the Cleaning Supervisor/ Coordinator or Assistant Manager Role.

I am currently based in Bahrain and working under a cleaning company and is a subcontractor in Bahrain International Airport. I am working as Senior Supervisor/ Shift Manager particular to the Soft Service Facility Management. Our organization has 624 Manpower contracts in General Cleaning & High-Rise and Façade Cleaning.

I am very grateful to inform you that I have brought an outstanding proven track record of management and services in the past 15 years of rich experience. I monitor work progress and completion of daily and overall monthly tasks performed by the operations team and measure against the Target Work Coverage or Work Plan, it brings and highlighted the actual position and progress of the overall performance while ensuring that Standard Operating Procedures are being followed. I am assigned to determine Gap, Root Cause and Data Analysis of Non-Conformance Output and deliberate in Operations Team including reassessment and follow up to ensure that corrective actions are being implemented and effective. I conduct training of machinery, equipment and staff motivational programs and counselling aside from monitoring overall operational executions.

I am very positive about my ability to contribute to your organization to achieve its short-term & long-term goals. You can review the CV below, furthermore, I would be very glad if I would be given a chance for an interview and discuss my full qualification in depth.

Thank you,



Nicholas Fernando.
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