

# ADNAN JASIM ALI BUJANDAL

Ramli, Kingdom of Bahrain • +973 33088972 • adnanbujandal30@gmail.com

## COVER LETTER

Dear Hiring Manager,

With this letter and the attached resume, I would like to express my sincere interest in the Human Resources position you have available. As an accomplished professional with 10+ years of experience spearheading comprehensive HR functions, I possess a wide range of knowledge and talents that will allow me to contribute toward the success of your company.

My background lies in successfully managing organizational planning and performance through strategic processes. Throughout my career, I have managed HR Operations Management, Payroll Management, Benefit and Compensation, Talent Management, Employee Relations, Learning & Development and HRIS Management. Additionally, my established success in effectively interacting with staff and managements places me to make a significant contribution to your organization.

Thank you for your consideration, and I look forward to your positive feedback.

Sincerely,  
Adnan Jasim Ali Bujandal