

 +97333677122

 gireeshchirambath1993@gmail.com

 Manama, Bahrain

SKILLS

- Bookkeeping
- Tax Filing
- Data Entry
- Bank Reconciliation
- Payroll Management
- GL, A/P, & A/R
- Microsoft Dynamics NAV
- MS Business Central

EDUCATION

Calicut University, 2010-2013

Bachelor of Commerce in Finance

LANGUAGES

- English
- Malayalam
- Hindi
- Tamil

GIREESH CHIRAMBATH

ACCOUNTANT

CAREER OBJECTIVE

Intending to pursue an opportunity in an organization, to take active part in achieving organizational goals and grow professionally.

WORK EXPERIENCE

Comsip Al A'ali Bahrain | Accountant

January 2016 - Present

- Handling AP & AR & G/L
- Bank Reconciliation - Monthly
- Payroll Administration - 400 workers
- Assist in Audit preparation & TAX Filing
- Assist in monthly, quarterly and yearly closing

Saleh Abdulla Kameshki and Sons | Junior Accountant

April 2015 - December 2015

- Handling AP
- Managing Petty Cash
- Assist in Payroll Finalization

Nabeel Al- Saie, Public Accountants | Audit Trainee

June 2014 - March 2015

- Conduct Stock Check & CAPEX Physical checking
- Set up the client accounts in system
- Other tasks assigned by Sr. Auditor time to time