

Contact

34523420 (Mobile)
arsalan.m1@gmail.com

www.linkedin.com/in/arsalan-malik-0a744467 (LinkedIn)

Top Skills

Project Management
International Sales
Supply Chain

Certifications

Having Difficult Conversations
Supply Chain and Operations
Careers: Certification Tips and Tricks

Financial Analysis: Introduction to
Business Performance Analysis

Executive Decision-Making

Business Development: Strategic
Planning

Arsalan Malik

Supply Chain Management
Manama, Bahrain

Summary

Highly skilled engineer with over 10 years demonstrated success in the field of supply chain management including exceptional negotiation skills. Expertise leveraging in-depth knowledge of SAP Materials Management (MM). Credited for conducting reliability analysis using Microsoft Excel and asset management and enterprise risk management software such as Meridium. Diligent, hard-working professional able to manage multiple, competing priorities with unwavering professionalism.

Experience

Elf Technologies (IT22 B.V. Netherland)
Procurement Manager
August 2021 - Present (1 year 3 months)
Pakistan

Skilled procurement manager with two years of experience at the managerial level and five years in the industry. Background in providing excellent service for large corporations that encounter detailed and ever-fluctuating purchasing needs. Extremely detail-oriented, with a positive, upbeat personality.

Skills:

Thorough knowledge of governmental rules regarding purchasing

Skilled in SAP MM and SAP Ariba

Detail-oriented for accurate recordkeeping

Ability to effectively analyze data

Clear written and oral communication

Background in training personnel and new hires

Strong sales personality for ensuring accurate transactions

Negotiation skills for competitive sales and leasing agreements

Critical thinking to arrange orders and make necessary adjustments

Represent large department for negotiating contracts for products and services.

Oversee activities of workers who buy, sell, and distribute products.

Process purchase orders and requisitions for products.

Communicate with prospective vendors to determine terms and availability.

Interview applicants and train staff using a tailored training program.

Devise purchasing instructions and policies, and ensure proper procedure from both the company and vendors.

Prepare reports for costs and market conditions.

Work with other staff members to generate product specifications.

Resolve issues with contracts and supplies.

Maintain thorough records of orders.

Develop and implement organizational policies for the department.

Manage budget for purchasing department.

Create specifications for the delivery of new products.

Consider environmental impact when determining transportation needs.

SABIC (Contract Employee)

Materials Management (Engineer)

September 2014 - July 2021 (6 years 11 months)

Jubail Industrial Area

- Procured materials for 50K+ unique products, while diligently managing SAR capital budget for plant development.
- Inventory management of over 50K+ unique materials using ERP system SAP
- MRP planning by evaluating the BOMs of equipment and ensuring stock items are available as per requirement
- Demand planning by evaluating all scheduling and planning work orders H-40,H50 on hold due to materials
- Inventory planning and optimization by evaluating the requirements with production managers and maintenance managers
- Weekly report updates on the status of EHSS & Production critical materials
- Monthly report updates on inventory status, reservation efficiency, POs deliveries, inventory saving, budget, etc
- Evaluating the master data for material criticality and changing where required
- Evaluating and changing APC codes for material by assigning the right EU of the discipline
- BOM linkage and material creation in MDRM
- Procure to pay process governance

- Invoice management
- Street buying of low-cost items
- Capital budget allocation and monitoring
- Capital materials cost allocation
- Following 5 rights of procurement i.e. right quality, right quantity, right place, right time, and right material.
- Reduced costs by 50% by optimizing mechanical seal processes, equating to SAR 5M.
- Generated invoice cost savings up to 17% by cultivating positive vendor relations.
- Accurately applied EUC end-user certification according to country import/export policies to facilitate the transport of specific materials.
- Skillfully leveraged data analysis skills to optimize processes including inventory management, customer satisfaction, and reduction of procurement costs.
- Supervised 10 long-term contractors supporting in-house maintenance initiatives.
- Accomplished 100% success rate for documentation by external audits.
- Cooperated with 10 EPC contractors to reopen plant following shutdown, generating savings of SAR 8M.

Overseas Construction Company Pvt. Ltd
 Technical Sales and Procurement Manager
 April 2013 - August 2014 (1 year 5 months)

Al Jubail

Directed series of technical tasks including parts procurement. Developed sourcing strategies for deliveries, budgeting, assess hardware requirements, and supervision of installation of CCTV cameras and road blockers.

Maintained productive relationships with preferred suppliers for contract and price negotiations. Monitored supplier performance, capacity issues, and compliance issues.

Key Accomplishments:

- Generated a savings of SAR 10K per month by optimizing warehouse space.
- Established reputation for resourcefulness; consistently recognized for execution of cost savings opportunities.

SABIC STC

Trainee

January 2013 - March 2013 (3 months)

Jubail

Maintained electrical, utility, safety, security, and fire protection systems. Controlled and monitored mechanical and electrical equipment such as control systems, air conditioning, lightning, motion sensor lights, switchgear, and chiller plants. Exhibited versatility excelling in multiple roles concurrently.

Education

University of East London

Bachelor's degree, Electrical and Electronics Engineering · (2009 - 2012)