

Muhammed Faheem SM

muhammedfaheem01@gmail.com

Subject: Application for a Position in Audit / Accounting / Taxation

Dear Sir/Madam,

I am writing to express my interest in a position within your esteemed organization in the areas of audit, accounting, or taxation. I am a B.Com graduate with ACCA (10 papers completed) and possess a strong foundation in financial reporting, internal controls, and compliance. My academic background, combined with practical exposure to accounting principles and analytical skills, has prepared me to contribute effectively to your finance team.

I have been working in a chartered accounting firm in India for last 12 months in which I have been entitled to internal audit as well as other business related services like company formation and income tax return filing and many other functional areas. During the period of work I have gained experience in internal audit which also included MIS reporting.

I m interested to grow my knowledge in the accounting and auditing or international taxation which will increase my experience which will grow further in my career.

I am particularly drawn to roles that allow me to analyze financial data, ensure regulatory compliance, and support accurate reporting. I am detail-oriented, a quick learner, and thrive in environments that encourage continuous professional growth. I am confident that my skills and enthusiasm will enable me to add value to your organization and assist in achieving its financial objectives.

I would welcome the opportunity to discuss how my qualifications align with your requirements. Thank you for considering my application. I look forward to the possibility of contributing to your team.

Yours sincerely,

Muhammed Faheem SM