



MUHAMMAD KASHIF

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CPR No: 020324600

Body Language Skills

- Height: 178cm
- Weight: 70 kg
- Physical: Fit

Language

- English
- Arabi
- Urdu
- Pashto

SKILLS

- Problem Solving
- Computer Operator
- MS Office
- Digital Marketing
- Social Media Marketing
- Accounting Knowledge
- Internet
- All kinds of Email
- Software and Hardware Troubleshooting

PROFESSIONAL SUMMARY

Reservation, sales and marketing experience at Al Samer Travel Tourism based in the Kingdom of Bahrain. Creating digital- first approaches, working to manage and maintain reservation booking, customer service, problem solving and all office related work with an emphasize on physically and digitally.

Recently completed the Google Digital Marketing and E-commerce Certificate program-a series of online courses cover the intricacies of digital marketing and E-commerce.

WORK EXPERIENCE

- ❖ Reservation Sales Agent
- ❖ Travel Agent portal (Sabre, TBO , Global, Airline portal)
- ❖ Sales and Marketing
- ❖ Accounting and Data entry
- ❖ Customer Service and Problem Solving
- ❖ Deal with multi-culture
- ❖ Clearance work (LMRA, NPRA, IGA, MOI, VISAS, CR)
- ❖ Graphics Design (Canva, Photoshop)

(Above mention experience at Al Samer Travel and Tourism)

ACADEMIC QUALIFICATION

- ❖ Diploma in Business Administration 2020
- ❖ Diploma in Information Technology 2020
- ❖ Bachelor of Business Administration (Marketing) 2023

CERTIFICATION

- ❖ Google Career Certificate in Digital Marketing