



# SHAHID RAFIQ

## OBJECTIVE

To work in a conducive organisation that gives an opportunity to develop my knowledge, enhance my skills, secure a good position in a team that offers wide exposure and job satisfaction.

## EXPERIENCE

### **Paradise Isle Beach Resort** 2019-2021

Receptionist

- greeting visitors,
- Meeting and greeting clients.
- Keeping the reception area tidy.
- Screening phone calls.

### **MANAN GUEST HOUSE** 2021-2022

Bell Boy

- Welcoming Guests
- Carrying the guest's laundry from the rooms to the laundry room.
- Make dining and other reservations for patrons, and obtain tickets for events
- Provide information about local features such as shopping, dining, nightlife, and recreational destinations.
- Make travel arrangements for sightseeing and other tours. Receive, store, and deliver luggage and mail.
- Arrange for the replacement of items lost by travelers.
- Opening the front door for guests.

## CONTACT

+973 32102356

Phone

Email

shahidshirva554@gmail.com

Address

Manama, Bahrain

## SOFT SKILLS

- Team Builder
- Communication
- Quick Learner
- Result Focused

## PERSONAL DETAILS

DOB : 30/08/2000

Gender : Male

Nationality : Indian

Passport No. : W6612573

Languages Known : English, Hindi

## EDUCATION

- SSLC  
Karnataka Secondary Examination Board
- PUC  
Department of Pre University Board