

Zahara Faizal Wangsa

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CAREER OBJECTIVE

To work in a progressive **Accounting** environment which offers enough challenges and opportunities for me to expand upon my knowledge and grow as a competent professional, while adding value to the organization.

ACADEMIC PROFILE

- **Passed G.C.E.** (O/L) examination in the year of 2007
- **Passed G.C.E.** (A/L) examination in the year of 2010

- Successfully Passed following subjects in **CAB I** Examination conducted by the Institute of Chartered Accountants of Sri Lanka.
 - Financial Accounting
 - Economic & Business Management
 - Mathematics & Statistics
 - Business Communication – **I**

- Successfully Passed following subjects in **CAB II** Examination conducted by the Institute of Chartered Accountants of Sri Lanka.
 - Financial Accounting
 - Audit & Assurance
 - Information Management
 - Business Communication – **II**

- Successfully Passed **CAB II** IT Training Course conducted by the Institute of Chartered Accountants of Sri Lanka.

- Followed the International Computer Driving License course conducted by the Gate-way Institute, Colombo.

PROFESSIONAL EXPERIENCE

Worked as a trainee accountant at V.P.Mansgement Services since 2nd January 2011 to December 2014 (3 Years)

Worked as an Executive Accountant in Dinitway Corporate Services (Pvt) Ltd since January 2015 to January 2018 (4 Years)

Re joined Dinitway Corporate Services (Pvt) Ltd as Accounts and Audits Manager Since 5th February 2020 to present.

JOB ROLE

Preparation of Accounts (through Computer based accounting packages such as Quick books)

- *Knowledgeable in Manufacturing, Constructions, Estates, Restaurants, Schools, Social Service organizations, Renting, clubs, Saloon, Real Estate, Medical centers, villas, Pharmaceutical, logistic, Import & Export companies accounting and auditing.*

Preparation of Financial Statements –

- *Statement of comprehensive Income*
- *Statement of Financial Position*
- *Statement of Changes in Equity*
- *Statements of Cash Flow along with notes*

Auditing

Managing clients Tax files (VAT, NBT, WHT, Stamp Duty, PAYE)

- *Computations, payments and return filing to relevant authorities on timeline*

Preparation of Corporate and Individual Income Taxes

- *Computations, payments and return filing on timeline*

Company Incorporations and secretarial works

- *Preparation of documents*
- *Online submission*

Assignments

- *Preparation of Payroll, EPF , ETF*
- *Preparation of Management Accounts*
- *Internal system Audits*

PERSONAL TRAITS

- Language Proficiency: Sinhala
Tamil
English
- Computer literacy
 - Quick books

- MS Office Package

PERSONAL DETAILS

Name with Initials : Z.F. Wangsa
Date of Birth : 30th May 1991
Place of Birth : Colombo, Sri Lanka
School Attended : Clifton Girls School
Gender : Female
Civil Status : Married
Nationality : Sri Lankan