

Mohamed A. Aziz Ahmed

Internal Auditor



Work History

Jan 2020 - Internal Auditor Supervisor

Current

Grant Thornton Abdulaal

- Lead the internal audit engagement of the following sectors: Insurance, Financial, Banking, Governmental, Service, Money Exchange, Reinsurance, Investment.
- Performing Internal Audits to a variety of areas depending on the activities of the client such areas are: "Fixed Asset, Compliance, Information Technology, Maintenance, Credit Control, Risk Management, Health and Safety, Investment, Human Resources, Cash Management, Business Development, Treasury Management, Finance and Accounts, Receivables, Payables, Corporate Governance, Regulations Compliance, Collection".
- Drafting Policy and Procedures for the following: Human Resources Policy and Procedures, Finance Policy and Procedures, Purchase Policy and Procedures, Inventory Policy and Procedures.
- Performing the full audit cycle including risk management and control management over operations' effectiveness, financial reliability and compliance with all applicable directives and regulations.
- I have been assigned as a Forensic Accountant, performing forensic testing to trace funds and identify assets for recovery, conducting forensic analysis of financial data; Preparing forensic accounting reports from the financial findings, preparing analytical data for litigation and testifies as needed.
- Developed a Finance Policy and Procedures and HR Policy and Procedures for different of clients.
- Obtaining, analyzing and evaluating accounting documentation, reports, data, flowcharts etc.

Jan 2019 – Senior Internal Auditor

Dec 2019

Grant Thornton Abdulaal

- Attend the internal audit kick off meeting.
- Lead the internal audit engagement.
- Prepare the audit programs for the audit client and fill the same with the test results and observations.
- Identify loopholes and recommend risk aversion measures and cost savings.
- Maintain open communication with management and audit committee.
- Conduct follow up audits to monitor management's interventions.

Details

Address

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Phone

(+397) 39769684

E-mail

mh_12345_2@hotmail.com

Nationality

Bahraini

Date of Birth

3th October 1992

Languages

Arabic (Native)

English (Fluent)

- Engage to continuous knowledge development regarding sector's rules, regulations, best practices, tools, techniques and performance standards.
- Prepare the Internal Audit report.
- Discuss the final internal audit findings with the management.
- Attend the internal audit exit meeting.

**Jan 2018 –
Dec 2018**

Internal Auditor

Grant Thornton Abdulaal

- Lead the internal audit field work.
- Analyze the audit client operations and identify weakness and improvement opportunities.
- Guide the internal audit assistant in performing the necessary internal audit tests.
- Present the working, findings and audit report to the senior auditor for review.
- Discuss the internal audit findings with the management.
- Draft the internal audit report and present it to the senior auditor for review.

**Oct 2015 –
Dec 2017**

Internal Auditor Assistant

Grant Thornton Abdulaal

- Assist the lead auditor on the field on carrying out the internal audit field work.
- Discuss the initial requirement with the department heads.
- Carry out the necessary tests of the internal audit field work depending on the areas being audited with the supervision of the lead auditor.
- Identify observations and recommendations on the audit client operations and present them to the lead auditor.
- Follow up on pending requirements from the audit client.

**Aug 2015 -
Sep 2015**

Implementation Officer

Al-Amthal Group.

- Working on the development of Al Amthal's selling software "Optimum."
- Adding all the payrolls setups in the "Optimum" software for clients.
- Processing new employees in the "Optimum" software for clients.
- Visiting clients and explaining to them the functions of the "Optimum" software.
- Helping clients in their issues faced with the Optimum software.

**Feb 2015 -
May 2015**

Training External Auditor

Pricewaterhousecoopers (PWC).

- Assisting the auditor in performing the audit program.
- Performed Bank Reconciliation.

- Mapping the Trail Balance.
- Performing Depreciation tests.
- Performing Receivables tests.
- Performing Payable tests.
- Vouching Invoices.

Education

2015 **Bachelor of Science: Accounting**

University of Bahrain

GPA: 3.40 / 4.0

2010 **High School Diploma**

Al Naem Secondary School

GPA: 93.2%

Accomplishments

- Enrolled in the UOB honor list in semester 2010-2011. After achieving a 4.0 / 4.0 GPA in accounting major of semester 2010-2011 I was enrolled in the University of Bahrain honor list.
- After graduating from the secondary school with cumulative GPA of 93.4%, the Ministry of Education honored me with a Scholarship in Accounting major at the University of Bahrain.