

AMIN SHEENAPPA HONNAYA
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RESUME

GCC experienced purchasing, sourcing, procuring, supply chain. logistics, shipping and cost savings personnel – construction (civil, mep, interior fit out), manufacturing, hospitality & trading Industry

Present Status:

Not On Job since June 2022.

Actively seeking a new role in material Purchasing / Sourcing / Procuring / Importing / Supply Chain / Vendor Development / Shipping / Cost Savings / Trading / Administration

Can join immediately if any samaritan obliges to help me being employed based on the information as furnished here-below:

Relevant Experience (21 years):

M/s. Projects Construction Company WLL – Construction Division, as Purchasing/Procuring Manager and to take all ancillary functions relating to material sourcing and procuring for the period from 2001 to 2021

M/s. Products for Projects WLL – Trading Division, as General Manager for the period from 2016 to 2019

M/s. Beyond Material WLL – Trading Division, as Product Consultant – for the period from Dec., 2021 to May 2022

Rendered sourcing and procuring services for following additional divisions of Projects Holding Group while holding position of Purchasing and procurement manager of M/s. Projects Construction Division:

- 1- M/s. Projects Marine Services WLL – Marine Division
- 2- M/s. Projects & Properties WLL – Real Estate Division
- 3- M/s. Upstairs & Downstairs Restaurant – Hospitality Division
- 4- M/s. Esquires Coffee Shop No.1 – Newzealand Coffee Franchise – Hospitality Division
- 5- M/s. Esquires Coffee Shop No.2 – Newzealand Coffee Franchise – Hospitality Division
- 6- M/s. Pheonix Coffee Shop – Hospitality Division

Functional Skills:

Purchasing, global sourcing, vendor development, product development, procuring, freight forwarding and logistics, supply chain, shipping, ISO Documents for Quality Audit, order placement, self-correspondence, letters of credit, marine insurance cover, clearing and forwarding, customs clearance coordination, inter-departmental coordination, site coordination, warehouse stock monitoring and managing, costing, certifying invoices for

overseas materials, supervision of store activities, MS Word and MS Excel skills as required by the position, administrative tasks as and when arisen, value engg, cost savings, etc.

Proudly achieved cost savings to the tune of USD7.5million during my tenure with M/s. Projects Construction company WLL., Bahrain.

Other 3 (three) previous positions in the GCC Construction Sector:

As Purchase Department Manager at M/s. Al Hamad Contracting Co., P.O. Box 6275, Sharjah (UAE) for the period from March 1999 to July 2001.

As Purchase Officer at M/s. Thani Corporation/Industries LLC, P.O. Box 4572, Dubai (UAE) for the period from August 1996 to January 1999.

As stenographer cum clerk at M/s. Ahmed Mansoor Al A'Ali Co. BSC ©, P.O. Box 778, Bahrain in May, 1984 and rose to the position of Senior Purchaser by the time I left the employer in July, 1996 to take up new position at Thani Corporation LLC Dubai, immediately thereafter.

Positions held in Companies in India:

As export/Import documentation assistant at M/s. Reliance Exports Limited and Reliance Polyester Limited – divisions of Dhirubhai Ambani led M/s. Reliance Textile Industries Limited, Mumbai for 5 years (January 02, 1978 to October 27, 1982).

As Stenographer to the accounts department head at Hindustran Shipping Agency – Agents for NOL Shipping Lines for the period from May 1983 to May 1984.

Driving License issued By:

Ministry of Interior, Kingdom of Bahrain (valid until 2026), and Ministry of Interior, Dubai (UAE) expired in 2011 (need to renew upon attaining residence permit in the UAE whenever it happens).

Nationality:

Indian

Education:

2nd Year B.Com from University of Bombay, India in the year 1980 followed by diplomas in Purchasing and Material Management and Export Import Management.

Language Skills:

Read/Write/Speak: English, Hindi and Kannada

Date of Birth:

Year 1956

Home Town:

Mangalore, Karnataka State, India

Residence: Bangalore, India