

## **SOBHA P P**

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### **OBJECTIVES**

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Intended to build a career with committed & dedicated people, which will help me to explore myself fully and realize my potential, willing to work as a key player in challenging & creative environment, while being resourceful, innovative and flexible to the organization.

### **CAREER SUMMARY**

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- Worked as a Sales coordinator at Westcom Technology Co WLL , Salmaniya Bahrain from 2<sup>nd</sup> September 2017 to 26 September 2019
- Worked as a Software Engineer at Zebracross, India Technologies Pvt Ltd, Cochin from 25<sup>th</sup> March 2015 to 25<sup>th</sup> September 2015.
- Worked as a Software Developer at Amore It Solutions Pvt Ltd at Ernakulam from 1st May 2013 to 31<sup>st</sup> October 2014.
- Worked as a Software Developer at Nimo It Solution Pvt Ltd from 2<sup>nd</sup> April 2012 to 30<sup>th</sup> April 2013.

### **PROJECTS**

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1)

|                       |   |  |
|-----------------------|---|--|
| Project Title         | : | <b>MERCHANT MAMA</b>                                     |
| Domain                | : | Web Application  |
| Role                  | : | Developer  |
| Tool/Technology used: | : | PHP 5, HTML, CSS, Javascript, JQuery, Ajax, Json, MySQL, |
| Repository            | : | GIT  |
| Company               | : | Zebracross   |
| Frameworks            | : | Yii (Yes It Is), Bootstrap                               |

**Project Description: Merchant Mama** is an online shopping System for Dress like Ethnic, Kids, Sarees etc. This project aims to provide customers to buy products through online. It is an application which helps to make an Invoices, Receipts, Online purchases.

#### **Responsibilities:**

Coding and designing of the modules like Invoices, Receipts, Online purchases.

- Invoices and Receipts include creating a quote, invoice and receipts.
- To develop features like Print receipts, Credit system, FAQs.
- To Develop Payment through Citrus Integration.

2)

Project Title : **HEAL MART**  
Domain : Web Application  
Role : Developer  
Tool/Technology used : PHP 5, HTML, CSS, Javascript, JQuery, Ajax,  
Json, MySQL,  
Repository : GIT  
Company : Zebracross  
Frameworks : Yii (Yes It Is), Bootstrap

**Project Description:** Heal Mart is also an online shopping System deals with Aubrey Company Products like baby ,body and skin care creams.It is an application which helps to make a Payment with the help of Pay U Integration, Invoices, Receipts, Online purchases and user get support over these modules and can have FAQs.

**Responsibilities:**

Design, Development and Testing of the application and Database design in MySQL.

3)

Project Title : **SARADHI MATRIMONY**  
Domain : Web Application  
Role : Developer  
Tool/Technology used: Macromedia Dreamweaver 8, Adobe Dreamweaver CS3,  
HTML, CSS, Javascript, JQuery, Ajax, MySQL.  
Company : Amore It Solutions Pvt Ltd

**Project Description:** Saradhi Matrimony is a matrimony site, helps to make free registration, create your own profile includes the facility to upload your photo and horoscope.We can search for a preferred matches and send interests.

**Responsibilities:**

Development and Testing of the application and Database design in MySQL.

4)

Project Title : **ATHIRA HYPER SHOPPY**  
Domain : Windows Application  
Role : Developer  
Tool/Technology used: VB 2005, VB 2003, HTML,SQL Server 2008.  
Company : Nimo It Solution Pvt Ltd

**Project Description:** Athira Hyper Shoppy is an Accounting Software for a shop at Ernakulam have different dress categories like sarees, salwars, shirts etc.This application helps to make Bill Invoices, Receipts of the product we purchase and also make crystal reports.We can take print to these bill invoices.

**Responsibilities:**

Design, Development and Testing of the application and Database design in SQL Server.

## SKILLS AND ABILITIES

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- As a developer, I am skilled in programming.
- Able to learn new technologies.

## TECHNICAL SKILLS

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- **Programming Languages:-**
  - C,C++,C#,VB.NET,PHP
  - **Client side scripting:** Javascript, JQuery, Ajax, HTML,CSS
  - **Server side scripting:** PHP.
- **Database:-** MySql, RDBMS, Sql
- **Platform:-** Linux, Windows.
- **Frameworks:-** Yii

## WORK EXPERIENCE

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**SALES COORDINATOR** at Dynamics Solutions, Bahrain from 2<sup>nd</sup> September 2017 to 26 September 2019

Duties;

- Managing all the sales related activity of the company.
- Responding to sales queries via phone, e-mail and in writing.
- Writing up meeting minutes.
- Maintaining Attendance sheet and calculating over time hours.
- Checking on time invoicing after completion of work.
- Handling high volume of customer enquiries and providing service to each customer.
- Writing up accurate sales correspondence.
- Tracking sales orders to ensure that they are scheduled and sent out on time.
- Effectively communicating with customers in a professional and friendly manner.
- Ordering and ensuring the delivery of goods to customers.
- Supporting the field sales team.
- Carrying out administrative tasks such as data input, processing information, completing paperwork and filing documents.
- Organizing sales promotional campaigns.
- Contacting potential customers to arrange appointments.
- Resolving any sales related issues with customers.
- Completing the administrative needs of the Sales Department.
- Making follow-up calls to confirm sales orders or delivery notes

**EDUCATION DETAILS**

| COURSE  | INSTITUTION                               | YEAR | MARKS OBTAINED |
|---|---|------|----------------|
| Master Of Computer Applications(Amrita Vishwa Vidyapeetham) | Amrita School of Arts And Sciences Kochin | 2012 | 60%            |
| B.Sc Physics(M.G University, Kottayam)                      | Bharata Matha College Thrikkakara         | 2009 | 73.2%          |
| 12 <sup>th</sup> Standard(Kerala State Board)               | St.Francis Higher Secondary School Aluva  | 2006 | 64.5 %         |
| 10 <sup>th</sup> Standard(Kerala State Board)               | St.Pius Girls High school Edappally       | 2004 | 74 %           |

**PERSONAL PROFILE**

Name : Sobha P P  
Date of birth : 22/02/1989  
Husband's name : Anu B. Kurup  
Father's name : Peethambaran .K(Late)  
Mother's name : Omana P. J  
Sex : Female  
Languages known : English, Hindi, Malayalam  
Hobbies : Listening to music, Singing

**DECLARATION**

I hereby declare that the information furnished above is true to the best of my knowledge.

Date: 17/08/2022  
Place: Bahrain

Sobha P.P  
Signed