

Curriculum Vitae



CONTACT ADDRESS

Abdul Azim Pollob

Mobile No: 00973 39203153

E-mail : md.pollob@gmail.com,

CPR/ Driving License : 911036440

Bldg.705 Road 1525, Flat 35, Block 315, Manama, Bahrain

Career Objective

I am a professional IT Support team member with training in many technical areas, from resolving faults to configuring and installing systems. My key functional skills include working with SAP and ERP software Handling. Network configuration, and maintenance. Computer Hardware Maintenance, and Technical Support latest Technologies.

Educational Qualification

<u>Examination</u>	<u>Institution</u>	<u>Passing Year</u>	<u>Results</u>
Bachelor of Science in Computer Science & Engineering (B.Sc in CSE)	Daffodil International University	2015	3.10 Out of 4
Diploma-in-Engineering. Group: Computer Science	Bogra Polytechnic Institute (Government)	2011	3.27 Out of 4
Degree awarded-Dakhil. Group: Science	Gabtali Dakhil Alim Madrasah	2006	4.83 Out of 5

Job Experience

1. IT Support & Services (Joint 10th Oct 2020 to till present)

- Ahmed Sharif Furniture Factory W.L.L
- Company Location: Askar CR: 119798-01, Kingdom of Bahrain.
- Department: Administration/IT
- www.ahmedshariffurniture.com

Responsibilities:

- Systems Applications and Products (SAP) Software Support.
- Windows Server 2012 R2 Installation, Configuration and Create Active Directory, DNS, DHCP with user control and Server Monitoring. .
- Ensure security and privacy of networks and computer systems.
- Set up workstations with computers and necessary peripheral devices (routers, printers etc.)
- LAN, WAN and Wireless Network Configuration and maintenance.
- Access Control Systems configuration and monitoring.
- CCTV Camera DVR and NVR installation, Configuration and Monitoring.
- Perform official work.

2. IT Specialist (Joint 20th Aug 2017 to 8th Oct 2020)

- Linnas Medical Center W.L.L
- Company Location: Beside Manama Bus Terminal, Kingdom of Bahrain.
- Department: Administration/IT
- <http://linnasmedical.com>

Responsibilities:

- Medical ERP Software Supporting such as Font-Desk, Reception, HR, Insurance, Inventory, Pharmacy and Other.
- Windows Server 2012 R2 Installation, Configuration and Create Active Directory, DNS, DHCP with user control and Server Monitoring.
- POS Software installation and Handling. Barcode printer fixing.
- Ensure security and privacy of networks and computer systems.
- Set up workstations with computers and necessary peripheral devices (routers, printers etc.)
- LAN, WAN and Wireless Network Configuration and maintenance.
- Medical Q-machine installation, configuration & Supporting.
- Access Control Systems configuration and monitoring.
- CCTV Camera DVR and NVR installation, Configuration and Monitoring.
- Install necessary software and functions according to specifications.
- Provide orientation and guidance to users on how to operate new software and computer equipment.
- Perform troubleshooting to diagnose and resolve problems (repair or replace parts, debugging etc.)
- Install and configure appropriate software and functions according to specifications.
- Develop and maintain local networks in ways that optimize performance.
- Maintain records/logs of repairs and fixes and maintenance schedule.
- Perform official work

3. Computer Operator (1st April, 2017 to 31th July, 2017)

- The Bright tomorrow supermarket.
- Company Location: East Riffa, Kingdom of Bahrain.
- Department: Administration.

Responsibilities:

- Official work.
- Network Configuration and maintenance (LAN, WAN, Wireless Network).
- Desktop and Laptop computer hardware & computer servicing.
- POS Software installation and Handling. Barcode printer fixing.
- Advertising, Microsoft Office, Internet.
- Maintenance and management of CCTV and other IT equipment.
- Software Installation, Making Quotation & Graphic Designing.
- Format & Repair Computers and Windows OS installation and configuration.
- Identify & Fix Hardware Related Problems.

4. Asst, programmer. (Joint 1st January 2015 to 31th October 2016)

- Startrek Associates Ltd.
- Company Location: 53/1, New Elephant Road, Dhaka. Bangladesh.
- Department: Software.
- www.startrekbd.com

Responsibilities:

- Total 2+ years' experience in Software companies in the field of Maintenance of Startrek Associates. Including Oracle/MySQL database, Hardware & trouble shooting works from the responsibilities to control progress & quality of system problems.
- Information System Maintenance with Computer Database/Programming, as per project requirements to the subject availability of system resources. Coordinate with the higher authority REB (Rural Electrification Board, Bangladesh), System analyst and the Consultant ICT (REB), etc.
- Different kinds of computerized billing and cash system, SMS, UISC related problem find out and solved successfully.
- MS Windows Server 2003 and 2008 configuration and maintains for Palli Bidyut Computer.
- SQL Net Easy Configuration.

Training Course, Workshop and Seminar Participation

- CCNA (Routing & Switching) Exam code 200-125 Date: 12-July-2019
- MikroTik (MTCNA) Router configuration. July-2019
- 4th National Conference on Communication & Information Security 31-03-2012.
- Participated in Your Career with CISCO.
- Networking with Windows Server 2003-2008 & RED Hat Linux 5.0.

Language Skill

- English, Hindi & Bengali-Good at listening, reading, writing & speaking.

Extra Curricula Activities

- Debating, sports, playing computer, reading etc.
- Life Member of Blood Donation Club.

Personal Information

Father's name : Mizanur Rahman
Mother's Name : Amina Begum
Date of Birth : 16 October 1991
Nationality : Bangladeshi (by birth)
Passport No : BQ0400324
Bahrain Driving License: : 911036440 (Private Light)
Permanent Address : Vill. - Joyvhoga west para P.O. - Gabtali
P.S. - Gabtali Dist. - Bogra

References

Name: Mosfiqur Rahman Momin
Address: Riffa Palace
Mobile No: +973 39256869

Name: Dr Mohammad Jahangir Alam
Address: Linnas Medical Center
Mobile: +973 35925110, 34376959