

Human Resources Manager
Kingdom of Bahrain

Re: Application for position at your Company

Dear Recruitment Manager,

My name is **Khatoon**. I am thrilled to be applying for the position that develops my personality at your company. After reviewing your job description, it's clear that you're looking for an enthusiastic applicant that can be relied upon to fully engage with the role and develop professionally in a self-motivated manner. Given these requirements, I believe I am the perfect candidate for the job.

This is with reference for a possible job opening in your esteemed organization. Please find here below my resume which details my educational background. I am very interested to obtain a position in your respectful organization. Based upon my qualification, I am confident that I can make a valuable contribution to your organization.

Thank you for your consideration, and I look forward to hearing from you soon.

Sincerely,

Khatoon Marhoon

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