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Flat 21, building 107, road 4103, blk.  
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**Phone**

+973 36672288

**Date of birth**

Jan 6, 1981

**Nationality**

Filipino

**Link**

linkedin.com/edwinallendeguzman

**Skills**

Computer literate

Good problem solving skills

Observation skills

Health and Safety Certifications

**Languages****English**

Advanced

**Filipino (Tagalog)**

Native

# Edwin Allen De Guzman

## Health, Safety and Environment Supervisor

Allen is an expert at safeguarding people and property in occupied buildings, facilities, and work areas. He has a long track record of preventing accidents, identifying risks and promoting the best long-term safety interests of a company. As a true professional he is attentive to detail and thorough in everything that he does no matter how big or small.

### Experience

#### ▪ Senior Health, Safety and Environment Officer

**Dynamic Construction WLL** *Manama, Bahrain*

Sep 2021 - Present

##### \* AVENUES BAHRAIN PHASE 2B RECLAMATION AND PILING

##### \* BAPCO MODERNIZATION PROGRAM ( SEA WATER INTAKE)

- Responsible in preparing all required Risk Assessments for specific site activities as required by project consultants
- Conducts safety induction and required training for all site personnel directly involved in the project.
- Conducts daily toolbox talks to all site personnel prior to work and ensure proper communication and instructions given to them.
- Facilitates weekly HSE walkthrough being attended by project consultants and the main contractor.
- Attends Environmental Audit and Inspection weekly conducted by a third party auditor.
- Inspects all moving and non-moving equipment at site and ensure daily equipment checklists are accomplished by the competent persons.
- Daily safety monitoring to all site activities and ensure full compliance amongst site personnel.
- Investigates all site incidents and prepare necessary reports
- Responsible in issuing all required Personal Protective Equipment to all site personnel
- Verifies all moving equipment operator licenses and third party certificates and ensure validity and competency as per the site safety plan and procedure.
- Ensure full site security and supervision
- Coordinates with the nearest hospital for emergency response services when required

#### ▪ Senior Health, Safety and Environment Officer

**Alghanah Group WLL** *Mahooz, Bahrain*

Sep 2010 - Feb 2021

- Responsible in preparing Health and Safety Plan for all awarded projects as well as preparing all required Risk Assessments
- Conducts Incident investigation to all site incidents and prepares necessary corrective and preventative measures to stop any recurrences
- Monitors all site activities and ensure all local and company health and procedures and protocols are all complied with
- Conducts periodic Toolbox talks in the Main Office and project sites.
- Performs Monthly Safety Committee Meetings and Mock fire drills.
- Initiates and facilitates weekly safety walkthroughs and inspections at sites.
- Acts as lead investigator for all site incidents and accidents and prepares all necessary report

- Monitors all junior safety officers and ensure implementation of the company's health and safety programs
- Coordinates with the nearest hospitals and local authorities when requires for emergency response
- Attends to all external and internal audits and ensure proper correspondence and actions given to raised concerns
- Schedules all required classroom safety trainings as per the annual schedule by the company
- Coordination with the Purchasing department for whatever HSE materials or items required for all sites.

## ▪ **Health, Safety and Environment Inspector**

**Kellogg, Brown and Root Saudi Ltd.** *Jubail, Saudi Arabia*

Apr 2008 - Jun 2010

### **\*SAUDI KAYAN OLEFINS PROJECT**

- Making sure that work stations and welfare facilities are suitable and complete for the individuals using them
- Conducts safety orientation to newly hired employees
- Facilitates Q-Safety Walkthroughs with client and ensure corrective measures taken with all observed safety deficiencies.
- Performs daily site safety inspections and prepares necessary correspondence relative to the work.
- Conducts trainings to all site workers involved in commissioning transition of the job site
- Assigned as lead incident investigator to all contractors near misses, first aid cases, MTC, property damages and LTI

## ▪ **Health, Safety and Environment Officer**

**Assad Said for Contracting Co. Ltd.** *Jubail, Kingdom of Saudi Arabia*

May 2006 - May 2008

### **\*Sahara Bassel PDH and PP Project (Jubail, KSA)**

- Conducts safety induction and other required HSE trainings to site personnel
- Conducts daily toolbox talks to all site personnel
- Administers first aid treatment to personnel who suffered minor injuries.
- Conducts periodic site safety inspections and ensure compliance amongst personnel
- Daily inspection of all moving and non-moving equipment and utilizing checklists to ensure safety for operators and workers.
- Ensuring all valid certificates and licenses to all equipment operators
- Inspection of all lifting gears and tackles
- Ensure valid work permit for all works being carried out at site

## Education

## ▪ **Bachelor of Science in Occupational Therapy**

**Our Lady of Fatima University** *Valenzuela, Metro Manila, Philippines*

Apr 1997 - Apr 2002

## ▪ **NEBOSH International General Certificate**

**NEBOSH (MANAHEL TRAINING CENTER)** *Bahrain*

Dec 2021 - Jun 2022

## Certifications & Courses

- IOSH MANAGING SAFELY (NOVEMBER 2021)
- 40 HRS. BASIC POLLUTION CONTROL OFFICERS TRAINING (MARCH 2021)
- 40 HRS. CONSTRUCTION OCCUPATIONAL SAFETY AND HEALTH (MARCH 2021)
- OSH SUPERVISOR CERTIFICATE (NOVEMBER 2009)
- ISO 9001: 2008 /OHSAS 18001: 2007
- 2ISO 9001: 2008 /OHSAS 18001: 2007 Int3AETC FIRST AID TRAINING (12 Hr. Course)Internal Auditors
- SKOP-KBR SAFETY LEADERSHIP TEAM Construction Outreach
- Course; Al-Jubail KSA
- Shaping Accident-Free Environments(SAFE) KBR
- HSE IN TRANSITION TRAIN THE TRAINERCOURSE (SKOP)
- Handling Hazardous Materials TRAIN THE TRAINER (SKOP)
- Pre-Commissioning HSE TRAIN THETRAINER COURSE
- OSHACADEMY Confined Space Entry Program
- OSHACADEMY Emergency Action Plan
- OSHACADEMY Control of Hazardous Energy (LO/TO)
- OSHACADEMY Introduction to Ergonomics
- OSHACADEMY Job Hazard Analysis
- OSHACADEMY Safety Supervision and Leadership
- OSHACADEMY Hazard Communication Program
- OSHACADEMY Hazardous Analysis and Control
- OSHACADEMY Introduction to OSH Training
- OSHACADEMY Effective Accident Investigation
- OSHACADEMY Introduction to Safety Management
- Motor Vehicles Safety (OSHACAMPUS)
- Process Safety Management (OSHACAMPUS)
- Record Keeping (OSHA CAMPUS)
- Stairways and Ladders(OSHA CAMPUS)
- Electrical Safety (OSHA CAMPUS)
- Welding and CUTTING(OSHA CAMPUS)
- Materials Handling (OSHA CAMPUS)
- Confined Spaces(OSHA CAMPUS)
- Introduction to OSHA and the OSH act
- Personal Protective Equipment(OSHA CAMPUS)
- Fire Protection (OSHA CAMPUS)
- Cranes and Rigging (OSHA CAMPUS)
- Hand and Power Tools(OSHA CAMPUS)
- Excavations(OSHA CAMPUS)
- General Safety and Health Provisions(OSHA CAMPUS)
- Fall Protection (OSHA CAMPUS)
- Occupational Health and Environmental Controls
- OSHA 1926 STD 3-1.1

## References

Available Upon Request