



# MUHAMMAD ARIF

CIVIL ENGINEER



Bahrain, Manama, 323



+97333490411



Rajaarif9123@gmail.com

## PERSONAL DETAILS

**Date of birth**  
04/10/1997

**Nationality**  
Bahraini

## ABOUT ME

Ingenious civil Engineer successfully implementing project cost procedures and monitor quality construction. Skilled at reading blueprints and communicating duties to workers. Proficient in methods, principles and applications of engineering, design, building and construction.

## EDUCATION

**BACHELOR OF SCIENCE**  
University of Wah / Wah Cantt / 2021  
Civil Engineering, 09/2021

## SKILLS

PROJECT MANAGEMENT

PREVENTION STRATEGIES

ACTIVITY PLANNING

LEADERSHIP ABILITY AND GOOD COMMUNICATION SKILLS

MATH APTITUDE

PROPOSAL, PRESENTATION & REPORT WRITING

AUTOCAD

AN EYE FOR DETAIL

REVIEWING BLUEPRINTS

FLEXIBILITY

## WORK EXPERIENCE

**KHYBER GRACE**  
Sialkot , Pakistan  
Oct 2021 - Jun 2022

### Trainee Engineer

- Inspect project sites to monitor progress and ensure design specifications as well as safety and sanitation standards are fulfilled.
- Prepared site reports and organized subcontractor invoices, codes documentation and schematics.
- Applied engineering principles to troubleshooting and followed up on defined corrective actions to prevent reoccurrences.

## RESPONSIBILITIES

- managing parts of construction projects
- overseeing building work
- undertaking surveys
- setting out sites
- checking technical designs and drawings to ensure that they are followed correctly
- supervising contracted staff
- ensuring project packages meet agreed specifications, budgets and/or timescales
- liaising with clients, subcontractors and other professional staff, especially quantity surveyors and the overall project manager
- providing technical advice and solving problems on site
- preparing site reports and filling in other paperwork

### ACCOMPLISHMENTS

- Established and implemented work schedules and adjusted them to meet project deadlines.
- Ensured all site personnel used quality workmanship in accordance with plans and client needs.
- Resolved product issue through consumer testing