

Curriculum Vitae



Personal Information

Name: Aya Mamdouh Ibrahim Abdelaziz

Nationality: Egyptian, Resident in Bahrain

Date of Birth: 01 APR 1997

Contact

Address:

Villa 6931, road 6373, block 263

Diyar Al Muharraq – Kingdom of Bahrain

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+973-6676 8866

Email:

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Summary

Seeking a job opportunity. Coming with a strong ability to prioritize tasks and manage time effectively when given clearly defined objectives and goals to meet; and the ability to ensure confidentiality and apply discretion when handling sensitive information, which will be useful in effective study of the company's operation, as well as provide quality service to it.

Skill Highlights

Computer skills:

- Microsoft office
- Excellent presentation creation skill
- Knowledge of Excel

Language skills:

- Arabic: Mother Tongue
- English: excellent
- German: Fair

Personal skills:

- Hard worker
- Time management
- Fast Learning
- Multi-tasking
- Working in a team
- Communication skills
- Adapting to organizational financial systems requirements

Experience

- Summer training at **SAIB Bank -Alexandria, Egypt** with a – student internship program summer Aug-2017.
- **Samir Aziz El Delgawy** , Accounting Auditing & Tax Services Consultancy Office – **Alexandria, Egypt** – Sep-2017
- **Qongfu – The fitness social network**, June 2021 – 15/7/2021
- **I2 modern** – August 2021 till present

Education

Bachelor of Commerce (BCom):

Major: Business section

Track: Finance and investment

Faculty of Commerce – English section, Alexandria University

Grade: Very good with Class Honors (86.42 %)

School:

- Mohamed Zahran Language school - **Alexandria, Egypt** - Class June 2016 .



ARAB REPUBLIC OF EGYPT

**ALEXANDRIA UNIVERSITY
GRADUATION CERTIFICATE**

0130364

Faculty of Commerce



This is to certify that

AYA MAMDOUH IBRAHIM ABDELAZIZ YOUNES .

Born on 01/04/1997 in Governorate Alexandria

Has obtained the degree of

*B.COM(Business Administration)Finance&Investment Track-
English Section*

*With the general grade Very Good with the Honour Class
in MAY 2020*

*This certificate is issued at the candidate's
request to be presented to whom it may concern.*

Courses studied in English language.

Date, 14/03/2021

الوثيقة مصدقة في الخلف

GY002711 623253 08/04/2021

Officer

Registrar

Dean

C. S the Dean 21/3/2021

Mrs. Hanan Elsenbawy

Prof. Dr. Elsayed Elsiefy

SECRETARY GENERAL

