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FIDELITO B. BANDALAN

Professional Summary & Highlights

- Bachelor Degree (BS) in Chemistry
- 19 years' experience in Manufacturing Industry
- Oversee the manufacturing process and make sure that production activities are running smoothly, efficiently and within the company standards & specifications.
- Associate, Management Representative for ISO 9001:2015, ISO 22716:2007 (GMP), ISO 13485:2016, QMS
- Knowledgeable in Tally System ERP9 and SAP
- Research & Development (R&D) Specialist with 8 years experience in liquid detergents & 3 years aerosols formulation both low cost & premium quality
- Established strategic relationships with key Suppliers who are aligned to the company's needs
- Goal Oriented, team player, patient and highly motivated to work with people
- Has Public Relations ability / Leadership skills

Seminars, Trainings & Certificates Awarded

- NEBOSH International General Certificate – 1 to 3 (*Passed*)
- NEBOSH Award in Health and Safety at Work (*Master log Certificate No. 00314673/848313*)
- Confined Space Entrant valid from *21-Jan-17 to 19-Jan-2019*
- Level 3 Award in Environmental Management (QCF) by Chartered Institute Environmental Health (Certificate No. 10118661/1)
- HBAC Level 2 Award in HACCP for Catering (*Certificate No. HAC1135902*)
- HBAC Level 2 in Fire Safety (*Certificate No. FIR1065593*)
- Emergency First Responder in First Aid (*Student ID No. 1609UN4924*)
- ISO 22716:2007 Cosmetic-Guidelines on GMP (*Certificate No. GMP/DXB/2015/135*)
- Environmental Legislation in Bahrain and Compliance Reporting
- Internal Quality Auditing Course
- Jordan International Detergents: Symposium & Exhibition
Le Royal Hotel Amman Jordan
- Technical Training on Home and Personal Care Products
UNIVAR Middle East Africa
Jebel Ali Free Zone – Dubai, UAE
- Seminar and Training on Different Formulations for Household and Personal Care Products
Universal Marketing and Consultancy FZCo.

Professional Experience

SUPPLY CHAIN MANAGER DHAMAN MEDICAL DISINFECTANT CO

Al Hidd, Bahrain

April 2021 – Present

- Create the company's supply chain strategy
- Establish and rationalize Key Supplier Agreements, identify new opportunities, seek ways to improve efficiencies and ensure purchasing compliance.
- Analyze data from shipping and delivering processes to find bottlenecks and other issues
- Evaluate and report on KPI
- Resolve issues that come up (e.g. delays in delivery, accidents)
- Monitor logistics to make sure they run smoothly
- Maintain supply chain inventory and records
- Find cost-effective solutions for supply chain processes
- Collaborate with other departments to create coordinated plans for business growth
- Develop and implement safety guidelines in all aspects of the supply chain
- Ensure supply chain processes meet legal requirements and standards
- Communicate and negotiate with suppliers and vendors to land more profitable deals

QA/QC DEPARTMENT HEAD DHAMAN MEDICAL DISINFECTANT CO

Al Hidd, Bahrain

July 2017 – April 2021

- Oversee the manufacturing process and make sure that production activities are running smoothly, efficiently and within the company standards & specification
- Responsible for the analysis of water from RO water treatment
- Assistant Management Representative for ISO 9001:2015, ISO 13485:2016 & CE
- Create and implements all Quality manuals, forms & procedures
- Ensuring that health and safety regulations are met
- Determining quality control standard and overseeing production processes
- Direct supervises the implementation of policies and guidelines on total quality management, safety, statistical process control, quality cycles, ISO, SASO and endure full compliance
- Responsible to take an active role in the development of research projects within the framework of the research program of the company
- Ensure compliance with organizational as well as government regulations
- Preparing and revising the QMS documents (Quality Manual, Quality system procedures and other documentations)
- Ensuring compliance of all the functions as per the ISO 9001:2015 standard
- Preparing audit schedules, conduction internal audit & audit reports, writing non-conformity reports
- Measuring & monitoring the process performance. Initiate necessary corrective and preventive action
- Create ISO/Quality awareness for associates by internal trainings
- Responsible for establishing an R&D supporting unit (R&D Service Centre) at the company
- Handles the analyses of all incoming raw materials and ensure that the new deliveries come from approved and accredited suppliers
- Ensure that the processing in-charge, production in-charge, QC line in-charge are carefully following the remarks made on my batching status report before filling the processed materials
- Proper documentation of all Standard Operating Procedure in the laboratory according to Saudi Arabia Standard Organization
- Provides and revising Material Safety Data Sheet (MSDS) and Technical Data Sheet (TDS)
- Primary responsible for upgrading the QC laboratory

**CHEMIST – PRODUCTION IN-CHARGE
UNITED CHEMICAL TECHNOLOGY**

Ma'Ameer, Bahrain

December 2016 – June 2017

- Update and modified current formulation
- Planning and organizing production schedules and assessing project and resource requirements
- Estimating, negotiating and agreeing budgets and timescales with clients and managers
- Ensuring that health and safety regulations are met
- Determining quality control standards and overseeing production processes
- Supervising the work of junior staff and organizing relevant training sessions

**QC HEAD- CHEMIST
ARABIAN GERMAN MANUFACTURING CO.**

Al-Hidd, Bahrain

July 2011 – November 2016

- Creates and implements all strategies, policies, procedures and best practices needed to support the optimal performances of laboratory facility.
- Creates and implements all SOP's from processing up to the end of production.
- Work closely with Production Manager and maintenance staff to plan works and make sure the finished products meet quality standards
- Directs and supervises the implementation of policies and guidelines on Total Quality Management, Safety, Statistical Process Control, Quality Cycles, ISO, SASO and ensure full compliance thereof;
- Creation and management of a departmental budget.
- Responsible to take an active role in the development of research projects within the framework of the research program of the company.
- Ensure compliance with organizational as well as government regulations.
- Performed as company Purchasing Office In-Charge for Raw Materials
 - Establish and rationalize Key Supplier Agreements, identify new opportunities, seek ways to improve efficiencies and ensure purchasing compliance.
 - Review of purchasing arrangements with suppliers including price, delivery, performance, on-time delivery and discounts to achieve reduced supply chain costs to top management
 - Ensures that all raw materials prices are within the company's target price
 - Monitor and co-ordinate deliveries of items between suppliers (local and overseas)
- AGMA's Management Representative (MR) responsible on the following;
 - Coordinating with certifying body and representing the management during certification and surveillance audits. Promoting awareness of customer requirements
 - Preparing and revising the QMS documents (namely Quality Manual, Quality system procedures and other documentations).
 - Ensuring the compliance of all the functions as per the ISO 9001:2008 standard.
 - Preparing audit schedules, conducting internal audits & audit reports, Writing Non-conformity reports.
 - Communicating to the Top Management on Quality issues / Non-conformities & Audit reports
 - Measuring & Monitoring the process performance. Initiate necessary corrective and preventive action.
 - Creating ISO/Quality awareness for the associates by internal trainings.

LABORATORY HEAD
SAUDI INDUSTRIAL DETERGENTS CO.
Dammam, Saudi Arabia
March 2007 – November 2010

R&D SPECIALIST

- Support Project manager with the efficient and effective running of the new Research and Development programme.
- Perform complex processing experiments, and/or lead the project studies
- Undertake to adapt to new technologies, new designs of experiments and new laboratory techniques
- Responsible for establishing an R&D supporting unit (R&D Service Centre) at the company.
- To quality assure existing trials portfolio and monitor new trials within a rolling audit programme to ensure compliance with the Marketing/Sales and Customers needs.

LABORATORY ANALYST

- Handles the analyses of all incoming raw materials and ensures that the new deliveries come from approved and accredited suppliers.
- Ensures that the processing in-charge, production in-charge, QC Line in-charge are carefully following the remarks made on my batching status report before filling the processed materials.
- Handles the analyses of all finished processed materials and assures availability of such for timely execution of these materials in the production run.
- Proper documentation of all Standard Operating Procedure in the laboratory according to Saudi Arabia Standard Organization (SASO)
- Primary responsible for upgrading the QC laboratory.
- Primary responsible for the analysis of water from water treatment plan and monitoring of Total Dissolve Solid (TDS), EC, Iron High Range, Turbidity, Free and Total Chlorine and pH both sweet water and deionized water
- Provides and Revising Material Safety Data Sheet (MSDS) and Technical Data Sheet (TDS)
- Coordinates with Quality Assurance Manager for the activities currently applying to the laboratory in terms of Quality Management

- **Quality Assurance Analyst / Warehouse Planner**
DEL MONTE PHILIPPINES INC.

Las Piñas City, Metro Manila
April 1, 2005 – February 2007

- **Production Planner for Premixes**
DEL MONTE PHILIPPINES INC.

Makati City, Metro Manila
August 23, 2004 to March 27, 2005

- **Quality Assurance Analyst 2**
DEL MONTE PHILIPPINES INC.

Las Piñas City, Metro Manila
January 2004 to July 2004

- **Quality Assurance Inspector**
DEL MONTE PHILIPPINES INC.

Las Piñas City, Metro Manila
July 2003 to December 2003

- **Quality Assurance Analyst 3**
DEL MONTE PHILIPPINES INC.

Las Piñas City, Metro Manila
October 2002 to April 2003

Education

Bachelor of Science in CHEMISTRY

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES

Sta. Mesa, Manila, 1998-2002

Personal Profile

Nickname:	Fidel
Date of Birth:	02-December-1979
Marital Status:	Single
Citizenship:	Filipino
Height:	1.70 m
Weight:	150 lbs
Religion:	Roman Catholic
Language Spoken:	English / Filipino

References

- **Dr. Jalal Al Saad**
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- **Mr. Danilo Galzote**
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- **Mr. Dino Friend**
General Manager
Everest Trading & Services Co. W.L.L.
Mahooz Bahrain
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- **Mr. Hussain Al Qahtani**
QA/QC Coordinator
Saudi Industrial Detergents Company
2nd Industrial City Dammam, Saudi Arabia
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I hereby certify that the above-mentioned information are true and correct to the best of my knowledge.

Fidelito B. Bandalan