

VIKRAM KUMAR PATT CHAVDA

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PROFILE:

Dynamic professional who utilizes creativity, resources, leadership & teamwork to design & execute deals & projects that create customer value & relation. An effective communicator with ability to create marketing materials that convey value for clients and customers with planning & organizational skills that balance work, team support & ad-hoc responsibilities in a timely & professional manner. Highly professional & hard working with a competitive attitude.

OBJECTIVE:

To have a job or opportunity that enables me to optimally use my talent and skills for new & challenging targets as well as contribute to organization's goals which would provide excellent opportunities for progressive advancement & growth.

AREA OF EXPERTISE:

- ◆ Gold, White Gold, Platinum & Silver Industry. Pearl, Diamond & Gemstones Industry.
- ◆ Events Management, Props/supplies Management, Purchase and outsourcing.
- ◆ Custom Designing, Branding & Marketing.

SKILLS & TRAINING:

Extensively trained in Manufacturing, Wholesale & Retail Sales, Sales & Marketing, Resources Management, Designing, Executive Customer Communication & Presentation skills, Relationship Management, Business Development, Unique order & commission based Projects, Trader to Trader Dealing, Stock Handling & Leadership skills in the concerned field. Trained at parent company, **LAXMANDAS MULJIBHAI JEWELLERS**, a competitive company since 1950, with 18 years of experience.

Proficiently managed multiple events, on a freelance basis, which vary from marriages to television shows.

PERSONAL DETAILS:

Date OF Birth:	17 th of March, 1986.
Place of Birth:	Kingdom of Bahrain.
Nationality:	Bahraini.
Driving License:	Since 2014.
Languages:	English, Arabic (spoken), Hindi, Urdu, Gujarati & Punjabi.
Marital Status:	Married.

EXPERIENCE:

♦ **February 2021 to Date:**

Y.P.M GENERAL TRADING W.L.L. - Business Development/Sales Executive:

- Concentrate on acquiring bulk sales orders on supplies (consumer branded as well), stationeries, disinfectants and miscellaneous items.
- Emphasis on Business / Customer relations, continuity & Satisfaction.

♦ **March 2004 to January 2021:**

LAXMANDAS MULJIBHAI JEWELLERS (PARTNERSHIP) - Business Development/ Sales Executive:

- Concentrate on acquiring & maintaining High End clients with bespoke jewelry orders, gemstones and pearls purchase (custom made gemstones included), branded watches purchase/sale/repair/service and custom made gifts/mementos.
- Emphasis on maintaining Customer Relations with 24/7 availability on call.

♦ **February 2019 to February 2020:**

CEM-TECH INTERNATIONAL CONTRACTING W.L.L. - Business Development Officer:

- Concentrate on acquiring new construction/maintenance/ service contracts.
- Emphasis on Customer relations / satisfaction to maintain smooth flow of work.

♦ **June 2017 to February 2019:**

LM INTERNATIONAL W.L.L (now FINCORE BUSINESS CONSULTANCY) - Public Relationship Officer:

- Hands on desk officer, with job criteria ranging from making appointments, office and bank jobs, customer follow up to maintaining company mails and invoices.

ACADEMIC PROFILE:

2000 'O' levels graduate, The Indian School, Kingdom of Bahrain.

COMPUTER PROFICIENCY:

- ♦ Microsoft Applications.
- ♦ Adobe Photoshop (Intermediate).